

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
District Service Center
5621 County Road 101
Minnetonka, Minnesota

Minutes of November 3, 2022 Regular School Board Meeting

The School Board of Minnetonka Independent School District #276 met in regular session at 7:00 p.m. on Thursday, November 3, 2022 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Chris Vitale presided. Other Board members present were: Mark Ambrosen, Patrick Lee-O'Halloran, John Odom, Meghan Selinger, Lisa Wagner and Superintendent David Law, ex officio. Absent: Katie Becker. The meeting was also livestreamed on the District's YouTube channel.

Prior to the meeting, Board members recognized, via a video, the following groups and individuals: National Merit Semifinalists; National Merit Commended Students; and AP Scholars with Distinction.

Also prior to the regular meeting, the Board conducted its annual meeting regarding progress made toward the World's Best Workforce (WBWF) goals. The WBWF bill, passed by the Minnesota Legislature in 2013, strives to ensure that every school district in the state is making strides to increase student achievement and performance—a strategic focus for Minnetonka since 2001.

Associate Superintendent for Instruction Amy LaDue explained that the WBWF legislation requires districts to set the following five goals, which for Minnetonka are embedded in the District's Q-Comp, Staff Development, Teacher Evaluation Growth Model, and Principal Evaluation Plans:

1. All students are ready for school.
2. All third graders can read at grade level.
3. All racial and economic achievement gaps between students are closed.
4. All students are ready for career and college.
5. All students graduate from high school.

Each district is required to create their own plan to align curriculum and instruction so that students are college and career ready – another strategic focus for Minnetonka. The success of each plan will be measured by:

- Local assessment data
- Closing the gap by student group
- Early childhood assessment data
- MCA scores
- College entrance exams

Director of Teacher Development Sara White then presented the 2021-22 World's Best Workforce goals and results for the District, along with strategies and initiatives the District engaged in to meet the goals. She also presented the following goals for 2022-23:

Goal Area	2022-23 Minnetonka Goal
All children are ready for school.	The percentage of all incoming kindergarten students in Minnetonka Public Schools at low risk on the Fastbridge Early Reading Screener will increase from 82.4% in Fall 2022 to 85.0% by October 2023.
All third graders can read at grade level.	By June 1, 2023, 67.2% of students in Minnetonka Public Schools in Grade 3 will meet or exceed proficiency on the MCA-III Reading assessment. In 2021 on the MCA-III Reading assessment, 64.8% of Minnetonka Public Schools students met this goal.
All racial and economic achievement gaps between students are closed.	To close the proficiency gap in reading by 2026, 73.3% of non-white students will be proficient on the MCA III in Reading in 2023, an increase from 70.1% proficiency in 2021. White students will increase proficiency from 74.1% in 2022 to 76.5% in 2023. This will narrow the gap in proficiency from 4.0% in 2022 to 3.2% in 2023.
All racial and economic achievement gaps between students are closed.	To close the proficiency gap in math by 2026, 72.0% of non-white students will be proficient on the MCA III in Math in 2023, an increase from 68.7% in 2022. The percent of white students who will be proficient will increase from 73.7% in 2022 to 74.5% in 2023. This will narrow the gap in proficiency from 5.0% in 2022 to 2.5% in 2023.
All students are ready for career and college.	The percentage of all students in Grade 12 at MHS who take the ACT who meet or exceed the readiness for college level coursework in all four areas (English Composition, Algebra, Social Science, Biology) as measured on the ACT will increase from 62.9% in 2022 to 63.9% in 2023.
All students graduate from high school.	The 4-year graduation rate for MHS students as determined by the MDE will

	<p>increase from 96.4% in 2021 to 97.1% in 2022. *</p> <p><i>* Graduation rates cannot be reported until MARSS end-of-year data is finalized in January. Typically, the data are updated at the end of February/beginning of March.</i></p>
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In closing, Ms. White noted that the World’s Best Workforce legislation aligns with Minnetonka’s vision for all students’ extraordinary achievement in the classroom and in life. The WBWF provides a template for the District to report on its goals, strategies and results. Ms. White also noted that the summary will be available in the annual report and also on the District website.

Chairperson Vitale then called the regular meeting to order and asked that everyone stand and recite the Pledge of Allegiance to the Flag.

1. **AGENDA**

Wagner moved, Odom seconded, that the School Board approve the agenda as presented. Upon vote being taken thereon, the motion carried unanimously.

2. **SCHOOL REPORT: GROVELAND**

Groveland Elementary Principal Andrew Gilbertson and Assistant Principal Andrea Hoffmann shared ways they and their staff are building a unified community, built on common expectations, student leadership and strong instructional practices. Board member Wagner said she loved that they are looking for leadership opportunities for students. She asked whether there were other examples in helping with that goal in leadership. Principal Gilbertson said another effort was about strength-based interventions. He provided an example of how two students having a disagreement could resolve a dispute peacefully. The students found commonalities using strengths instead of differences. Assistant Principal Hoffmann provided a few more examples. Board member Selinger said she likes seeing the team is using the charting of classroom behaviors. She said collecting that data, which doesn’t show up in test scores, is very valuable.

3. **COMMUNITY COMMENTS**

Chairperson Vitale noted that this opportunity for comment was available to community members who wished to address the Board on any item on that night’s agenda. No one responded to this invitation to speak.

4. **APPROVAL OF INCLEMENT WEATHER PROCEDURES**

The State of Minnesota allows school district to provide e-learning days due to inclement weather. This requires districts to adopt a locally developed plan. A school

district may have up to five weather-related e-learning days during a school year that can be counted as instructional days in the school calendar. Superintendent Law began by stating this does not mean there will never be a snow day. As Associate Superintendent for Instruction Dr. Amy LaDue explained, the District has developed a plan that allows e-learning days to be offered as an option, should the District have snow or cold days that do not allow students to attend school in person. Dr. LaDue presented the plan for approval, reiterating within it that e-learning days may be used when the district is experiencing several snow or extreme cold days. Details of the plan are as follows:

- Provide students with instruction after a minimal number of school interruptions due to winter weather
- Eliminate the possibility of needing to add additional school days at the end of the current school year calendar
- First two weather-related closures – traditional “snow day”
- Third day
 - Elementary – additional snow day
 - Secondary – asynchronous instruction day; lessons and materials posted by 9:00 a.m.
- Fourth day and beyond
 - All levels - asynchronous or synchronous instruction
 - Instructional model format determined considering multiple factors
 - Frequency of snow days
 - Number of days in a given time period
 - Timing in the semester
 - Number of days in a row
 - School day will follow a two-hour late start schedule
- E-learning plan for inclement weather will be communicated through annual inclement weather communication
- Families will be notified of e-learning days at least 2 hours prior to the start of the day

Ambrosen moved, Odom seconded, that the Board approve the plan. In the discussion that followed, Board member Selinger asked who would decide the format when there are days where we have e-learning due to inclement weather. Dr. LaDue said we will work with principals and then will communicate with families to let them know what the schedule will look like for the day. Chairperson Vitale asked if all students, including our younger learners, will take their iPads home if we think there will be poor weather. Dr. LaDue said yes, if we anticipate there will be an extended poor weather stretch, we will ask students to be sure to take their devices home in advance.

Upon vote being taken on the foregoing motion, the motion carried unanimously.

5. **ACCEPTANCE OF BID FOR MMW SCIENCE LAB CABINETS, PLUMBING AND ELECTRICAL REPLACEMENT**

Executive Director of Finance and Operations Paul Bourgeois explained that as part of the rolling Long-Term Facility Maintenance 10 Year Plan, replacement of the original cabinets, plumbing and electrical systems in two science rooms at Minnetonka Middle School West is scheduled for summer 2023.

The budget estimate for the project is \$695,000.00 which is a 20% increase from an identical project at MME in summer 2022. Bids were opened at 2:00 PM on Thursday, October 27, 2022. Four bids were received as follows:

<i>Dering Pierson Group</i>	<i>\$882,000.00</i>
<i>Parkos Construction</i>	<i>\$884,000.00</i>
<i>Construction Results Corporation</i>	<i>\$899,101.00</i>
<i>Versacon</i>	<i>\$900,500.00</i>

Mr. Bourgeois noted that while the bids have come in over budget, the reality of construction inflation shows with the relatively tight grouping that the price is the market price at this time. In addition, science at eighth grade in the middle schools is switching from earth science to physical science in September 2023 in Fiscal Year 2024. The changes to be accomplished by this work are necessary for those rooms to be able to support physical science instruction.

The District has had numerous summer 2023 project bids come in under budget estimates, so the Long-Term Facilities Maintenance Fund has the resources to fund the low bid for this project. Mr. Bourgeois recommended that the Board accept the low bid.

Lee-O'Halloran moved, Selinger seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Dering Pierson Group in the amount of \$882,000.00 for replacement of science room cabinets, plumbing and electrical systems at Minnetonka Middle School West in summer 2023.

Upon vote being taken thereon, the motion carried unanimously.

6. **CONSENT AGENDA**

Wagner moved, Ambrosen seconded, that the School Board approve the recommendations included within the following Consent Agenda items:

- Minutes of October 6, 2022
- Study Session Summary of October 27, 2022

- Payment of Bills—in the amount of \$8,363,263.67
- Recommended Personnel Items
- Gifts and Donations for October 2022: \$33.32 from FrontStream to be placed in the Groveland Elementary Principal Discretionary Fund. \$193.30 from Brent Rickenbach and \$200.04 from Kurt Hoddinot; both to be placed in the Scenic Heights Elementary School Principal Discretionary Fund. \$788.00 from the Deephaven Elementary PTA to be placed in the Deephaven Elementary School PTA Grants Fund. \$150.00 from Jeff and Heather Prondzinski to be placed in the MHS Girls Tennis Fund. \$1,000.00 from the Kopp Family Foundation to be placed in the Scenic Heights Elementary School Social Worker Fund. \$1,000.00 from the Kopp Family Foundation to be placed in the MMW Social Worker Fund. \$1,000.00 from the Kopp Family Foundation to be placed in the Groveland Elementary School Social Worker Fund. \$1,000.00 from the Kopp Family Foundation to be placed in the Deephaven Elementary School Social Worker Fund. \$1,000.00 from the Kopp Family Foundation to be placed in the Excelsior Elementary School Social Worker Fund. \$3,051.67 from Eldridge S. Chase III to be placed in the Excelsior Elementary School Kindergarten Trust Account. \$5.60 from the Blackburn Giving Fund to be placed in the MMW Principal Discretionary Fund. A violin from Mary Hurley to be given to the Elementary Orchestra Program. \$1,500.00 from the Minnetonka Foundation (sponsor); \$1,000.00 from Youngstedt Companies (sponsor); \$1,000.00 from Jude & Ty Bricker (transportation funds); and \$40.00 from Joshua & Kori Click (wardrobe funds); all to be placed in the MHS Theatre Account. \$5,150.00 from RBC Global Asset Management to be placed in the MHS Robotics Account. A 3-D printer from Statasys to be used in the MHS Technology Education Program. \$250.00 from Minnetonka Skippers Booster Club to each of the following clubs: Performance Dance Club, Debate Club, Anime Club, Data Science & Stats Club; Speech Club; Asian Student Union Club; Tonka Hacks Club; Ted Talks Club; Fashion Magazine Club; Gender Sexuality Alliance Club; and K-Pop Club. \$827.05 from Artsonia to be placed in the Clear Springs Elementary Art Account. Headphones from the Clear Springs PTO valued at \$349.75 to be placed in the Clear Springs Elementary Enrichment Account. Total Gifts and Donations thus far for 2022-23: \$366,296.52.
- Electronic Fund Transfers
- Policy #722: Public Data and Data Subject Requests
- Collective Bargaining Agreement with MISA Employees

Upon vote being taken on the foregoing Consent Agenda items, the motion carried unanimously.

7. **BOARD REPORTS**

There were no board reports this evening.

8. **SUPERINTENDENT'S REPORT**

Superintendent Law congratulated the students and teachers honored at the first annual Scholars Breakfast, held at MHS earlier in the week, for the 37 National Merit Semifinalists, 11 Top ACT score earners and the teachers each of those students honored. The School Board presented medals and certificates to the students and engraved golden apple keepsakes to the teachers. Superintendent Law also shared that Minnetonka Theatre's production of *Grand Hotel* was coming up and encouraged families to attend a performance.

9. **ANNOUNCEMENTS**

Board member Wagner thanked Board member Odom for his service in his appointment as a board member for the past year. Board member Odom thanked the Board and said it had been a pleasure to serve. Board member Lee-O'Halloran reminded voters there is a special School Board election this year for a one-year term and Election Day is next Tuesday, November 8.

10. **ADJOURNMENT**

Ambrosen moved, Selinger, seconded, adjournment at 7:53 p.m. Upon vote being taken thereon, the motion carried unanimously.



Lisa Wagner, Clerk