

SCHOOL BOARD MEETING

Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

www.minnetonkaschools.org

April 13, 2023

The mission of the Minnetonka School District, a community that transcends traditional definitions of excellence and where dreams set sail, is to ensure all students envision and pursue their highest aspirations while serving the greater good, through teaching and learning which

- *Value and nurture each individual,*
- *Inspire in everyone a passion to excel with confidence and hope, and*
- *Instill expectations that stimulate extraordinary achievement in the classroom and in life.*

(All times are approximate)

- 6:40 Recognitions: Boys Swim & Dive state qualifiers; Boys Wrestling individual state champion; Girls Hockey state qualifiers; Girls Gymnastics state qualifiers; MHS Science Olympiad state qualifiers; MHS Math Team state qualifiers; MHS Knowledge Bowl state qualifiers; National German Exam Bronze Award winners; Chess state qualifiers
- 7:00 I. Call of Regular Meeting to Order
- II. Pledge to the Flag
- III. Adoption of the Agenda
- IV. School Report: Minnetonka Community Education
- 7:15 V. Community Comments
Community Comments is an opportunity for the public to address the School Board on an item included in this agenda in accordance with the guidelines printed on the reverse.
- 7:20 VI. Acceptance of Minnetonka Foundation's Teacher Grants
- 7:30 VII. Belonging Update: Bullying Prevention Efforts
- 8:05 VIII. Approval of Ten-Year Long-Term Facilities Maintenance Plan
- 8:15 IX. CONSENT AGENDA
- Minutes of March 9, 2023 Regular Meeting
 - Study Session Summary of March 23, 2023
 - Payment of Bills
 - Recommended Personnel Items
 - Gifts and Donations
 - Electronic Fund Transfers
 - Approval of Adjustments to Policy #440: Handbook for Minnetonka Community Education and/or Aquatics Personnel (Lifeguard Pay Rates)

- 8:15 X. Board Reports
- 8:20 XI. Superintendent's Report
- 8:25 XII. Announcements
- 8:30 XIII. Adjournment

GUIDELINES FOR COMMUNITY COMMENTS

Welcome to the Minnetonka Schools Board Meeting! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Community Comments*.

1. Anyone indicating a desire to speak to an item included in the meeting agenda—except for information that personally identifies or violates the privacy rights of an individual—during *Community Comments* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson who can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Community Comments* the Board and administration listen to comments. Board members or the Superintendent may ask clarifying questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any response or follow-up to your comment or suggestion, you will be contacted via email or phone by a member of the Board or administration in a timely manner.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal or executive director of the department, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

*School Board meetings are rebroadcast via a local cable provider.
Please visit the "District/Leadership/School Board" page on our website for a current schedule.*

REPORT

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item IV.

Title: School Report: Minnetonka Community Education

Date: April 13, 2023

EXECUTIVE SUMMARY

Executive Director of Community Education Tim Litfin, Assistant Director Jenny Bodurka, and Coordinator of Minnetonka Preschool, ECFE & Jr. Explorers Molly Bahneman will present MCE program and marketing information. They will also share a short video as part of the presentation.

Submitted by: _____



David Law, Superintendent

ACTION

**School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VI.

**Title: Acceptance of Minnetonka Foundation's
Teacher Grants**

Date: April 13, 2023

OVERVIEW

The Minnetonka Public Schools Foundation annually funds a significant number of innovative grants to teachers. The Board will need to accept the grants.

Note: Grant information will be shared with the public once the Foundation notifies the teachers of their acceptance.

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board accept the Minnetonka Foundation's Teacher Grants, as presented.

Submitted by:



David Law, Superintendent

UPDATE

**School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VII.

**Title: Belonging Update:
Bullying Prevention Efforts**

Date: April 13, 2023

OVERVIEW

As part of the 2022-2023 School Board Goals, the School Board and District Administration have committed to deepen implementation of belonging efforts to ensure a welcoming, inclusive, and safe school environment for all. This goal included efforts to reduce bullying through revisiting and raising awareness of existing bullying prevention efforts and opportunities across all learning levels. This update will include summaries of Belonging and bullying prevention efforts at the elementary, middle and high school level. Specifically, this report will share messaging for students and families about belonging and specific ways to prevent bullying, respond when an incident occurs, and steps taken when an incident has occurred.

RECOMMENDATION/FUTURE DIRECTION:

This update is submitted for the School Board's information.

Submitted by:



David Law, Superintendent

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VIII.

**Title: Approval of Ten-Year Long-Term Facilities
Maintenance Plan**

Date: April 13, 2023

EXECUTIVE SUMMARY:

Minnetonka Independent School District 276 is eligible for participation in the Long-Term Facilities Maintenance Program (the Program). The statutes governing the Program require that an update of the 10-Year Plan be reviewed and approved by the School Board annually and filed with the Minnesota Department of Education.

Minnetonka Independent School District 276 has 1,832,944 square feet of space and 259 acres of land that require sustained long-term maintenance to remain in a state of good repair to support the educational programs. Of the 1,832,944 square feet, 1,520,793 or 83% is 25 years old or older, and 1,043,714 – 57% - is 55 years old or older. All the district's school facilities were initially built in 1967 or earlier, except for the former TSP building, which was constructed in 2001, and the former Shorewood Professional Building, which was constructed in 1997. Included in that square footage is 469,363 square feet that exceeds 65 years of age. Excelsior Elementary School has the three-story section dating to 1929, Minnewashta Elementary School has a section that dates to 1936, and Minnetonka Community Education Center has a large section that dates to 1938. The bulk of the remainder of District original construction was built starting with the 1947 addition to the Minnetonka Community Education Center and continuing through the ensuing 20 years with the completion of Scenic Heights Elementary School in 1967. The original construction on Minnetonka High School dates to 1952 with the first class graduating in spring 1953 – which means that as of the end of the FY22 school year it will have had 70 years of use and 70 graduating classes. The replacement value of the 1,832,944 square feet is \$877,980,176 at current new school construction costs of \$479 per square foot.

The age of so much square footage has resulted in the need to make significant “mid-life” component replacement in the facilities to ensure their readiness for the next 60 years of use. In effect, the district facilities are in the process of being “re-built” in place during the summers when school is not in session. Since the District qualified for the Alternative Facilities program in FY2004 (now the Long-Term Facilities Maintenance Program), the District has completed over \$100 million in long term facility maintenance projects to work towards catching up on and eliminating deferred maintenance through the end of FY2022. Additional mid-life component replacement needs to be continued over the next 10 years, as with a large fleet of buildings the need for long term maintenance is ongoing.

The update of the 10 Year Long Term Facilities Maintenance Plan projects out remaining long term maintenance needs for the next decade starting with FY2025 through FY2034. The total projects listed in the plan for those 10 years are estimated at \$74,665,000, or an average of approximately \$7.8 million annually.

Each of the years in the FY2025-FY2034 Long-Term Facilities Maintenance Plan will be able to be funded with bond funding while at the same time the total amount of outstanding long-term bonds of the district declines every year as older bonds are paid off. While the annual plan projects potential needs of approximately \$7.8 million annually, if in a given year competitive prices result in not all the bond proceeds being spent in that year, that will allow for bonding at a lower level in the subsequent year. The overall goal continues to be keeping the facilities in a state of good repair by doing only necessary projects and completing those necessary projects for the most competitive cost.

The net result of this rebuilding of the district facilities infrastructure means that the community's original investment in its school facilities is being maximized, as these facilities will continue to be used for another 60 years or more each. This is a much more cost-effective strategy to maximize taxpayer investment, as the alternative to rebuilding would be the cost of complete replacement at a time much sooner in the future. As previously noted, at current construction costs of \$479 per square foot (116 times more than the annual long-term maintenance cost per square foot of \$4.11), the cost of complete replacement of district buildings would total approximately \$877 million.

The use of long-term maintenance funding to ensure that our fleet of 50-year-old, 65-year-old, and older buildings continue to function effectively for the next 60 years is the most cost effective and prudent course of action for our school district and our community for the long term.

ATTACHMENTS:

Long-Term Maintenance Ten-Year Plan – FY2025 through FY2034
Long-Term Maintenance History and Projection

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 10-Year Long-Term Facilities Maintenance Plan for FY2025 through FY2034.

RECOMMENDED MOTION

BE IT RESOLVED, that the School Board of Minnetonka Independent School District 276 does hereby approve the Long-Term Facilities Maintenance Plan for FY2025 through FY2034 including projects estimated at a total cost of \$74,665,000.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
David Law, Superintendent

**Minnetonka Independent School District 276
Long-Term Facilities Maintenance Ten-Year Plan
FY2025 Through FY2034**

June 30, 2023

**Minnnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2025 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 5,000
	902	383	Roofing replacement per plan	\$ 1,000,000
	902	368	Exterior Siding Replacement	\$ 600,000
	903	379	Carpet/VCT replacement	\$ 20,000
Deephaven Elementary	900	379	Painting per plan	\$ 5,000
	903	379	Carpet/VCT replacement	\$ 20,000
	905	380	Replace rooftop hvac mechanical units	\$ 250,000
	920	368	1996 window replacement at east side	\$ 320,000
Excelsior Elementary	900	379	Painting per plan	\$ 5,000
	903	379	Carpet/VCT replacement	\$ 240,000
	920	379	1958-64 classroom cabinet replacement - 13 rooms	\$ 520,000
Groveland Elementary	900	379	Painting per plan	\$ 5,000
	903	379	Carpet/VCT replacement	\$ 20,000
Minnewashta Elementary	900	379	Painting per plan	\$ 5,000
	903	379	Carpet/VCT replacement	\$ 20,000
	920	368	1996 window replacement at west side	\$ 320,000
	905	380	Replace unit ventilators - 1958 section - 12 rooms	\$ 520,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 5,000
	901	384	Pavement mill and overlay per plan	\$ 200,000
	903	379	Carpet/VCT replacement	\$ 20,000
	905	380	Replace unit ventilators - 1967 section - 14 rooms	\$ 700,000
Minnnetonka Middle School East	900	379	Painting per plan	\$ 8,000
	901	384	Pavement mill and overlay per plan	\$ 400,000
	902	383	Roofing replacement per plan	\$ 700,000
	903	379	Carpet/VCT replacement	\$ 30,000
	905	380	Replace unit ventilators - 1964 section - 12 rooms	\$ 520,000
Minnnetonka Middle School West	900	379	Painting per plan	\$ 8,000
	901	384	Pavement mill and overlay per plan	\$ 400,000
	902	383	Roofing replacement per plan	\$ 1,000,000
	903	379	Carpet/VCT replacement	\$ 20,000
	905	380	Replace unit ventilators - 1964 section - 12 rooms	\$ 520,000
Minnnetonka High School	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	978	384	2004 track - rebuild and replace	\$ 1,950,000
Communty Education Center	900	379	Painting per plan	\$ 50,000
	903	379	Carpet/VCT replacement	\$ 20,000
Pagel Activity Center	900	379	Painting per plan	\$ 29,000
Highway 7 Education Center	900	379	Painting per plan	\$ 3,000
Shorewood Education Center	900	379	Painting per plan	\$ 3,000
	920	368	1997 window and siding replacement	\$ 300,000
District Service Center	900	379	Painting per plan	\$ 3,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 24-25				\$ 10,785,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2026 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	905	380	Replace unit ventilators - 1960 section - 12 rooms	\$ 700,000
Deephaven Elementary	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
Excelsior Elementary	900	379	Painting per plan	\$ 10,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 900,000
	903	379	Carpet/VCT replacement	\$ 20,000
Groveland Elementary	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	920	379	1966 classroom cabinet replacement - 12 rooms	\$ 500,000
Minnewashta Elementary	902	383	Roofing replacement per plan	\$ 300,000
	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	905	380	Replace unit ventilators-1955-64 section - 21 rooms	\$ 1,020,000
	920	379	1955-64 classroom cabinet replacement - 14 rooms	\$ 600,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	905	380	1993 replace gym area hvac rooftop units	\$ 200,000
	920	379	1967 classroom cabinet replacement - 14 rooms	\$ 600,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 15,000
	971	370	1964 replace original switch gear & transformer	\$ 200,000
	905	380	Replace unit ventilators - 1964 section - 20 rooms	\$ 1,000,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 15,000
	970	370	1964 replace original switch gear & transformer	\$ 200,000
	905	380	Replace unit ventilators - 1956 section - 20 rooms	\$ 1,000,000
Minnetonka High School	900	379	Painting per plan	\$ 20,000
	901	384	Pavement mill and overlay per plan	\$ 400,000
	903	379	Carpet/VCT replacement	\$ 160,000
	921	368	Roofing replacement per plan	\$ 900,000
	905	380	1996 replace gym area hvac rooftop units	\$ 470,000
Communty Education Center	900	379	Painting per plan	\$ 9,000
PageI Activity Center	900	379	Painting per plan	\$ 15,000
Highway 7 Education Center	900	379	Painting per plan	\$ 3,000
Shorewood Education Center	900	379	Painting per plan	\$ 3,000
District Service Center	900	379	Painting per plan	\$ 4,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 25-26				\$ 9,985,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2027 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 500,000
	967	380	1993 hvac replacement	\$ 150,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 500,000
	903	379	Carpet/VCT replacement	\$ 10,000
	967	380	1993 hvac replacement	\$ 150,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 100,000
	903	379	Carpet/VCT replacement	\$ 10,000
	904	379	1958 wall tile replacement	\$ 300,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	904	379	1966 wall tile replacement	\$ 250,000
	967	380	1993 hvac replacement	\$ 150,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 250,000
	902	383	Roofing replacement per plan	\$ 750,000
	903	379	Carpet/VCT replacement	\$ 10,000
	920	369	1993 classroom countertop replacement - 20 rooms	\$ 200,000
	905	380	Replace unit ventilators - 1956 section - 11 rooms	\$ 520,000
	904	379	1955 wall tile replacement	\$ 180,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
	920	369	1967 classroom cabinet replacement - 20 rooms	\$ 800,000
	967	380	1993 hvac replacement	\$ 400,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 950,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 555,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	902	383	Roofing replacement per plan	\$ 600,000
	903	379	Carpet/VCT replacement	\$ 20,000
	989	384	2013 replace synthetic turf soccer field	\$ 795,000
Community Education Center	900	379	Painting per plan	\$ 7,000
	905	380	Replace 1938-area hvac rooftop units-partial	\$ 120,000
Page Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	900	379	Painting per plan	\$ 1,000
	967	380	HVAC replacement	\$ 950,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 26-27				\$ 9,985,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2028 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 800,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 700,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 525,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 700,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 985,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 500,000
	901	384	North field drainage replacement	\$ 600,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 280,000
	902	383	Roofing replacement per plan	\$ 800,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	903	379	Carpet/VCT replacement	\$ 15,000
	967	380	1993 hvac replacement - R-22	\$ 500,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 800,000
	903	379	Carpet/VCT replacement	\$ 15,000
	967	380	1993 hvac replacement - R-22	\$ 500,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	903	379	Carpet/VCT replacement	\$ 10,000
	977	380	Replace area hvac rooftop units-teams locker area	\$ 650,000
	904	379	Replace lockers-tile-flooring-teams locker area	\$ 540,000
Communty Education Center	900	379	Painting per plan	\$ 7,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	900	379	Painting per plan	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
	902	383	Roofing replacement per plan	\$ 350,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 27-28				\$ 9,435,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2029 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement-single story section	\$ 800,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 600,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 825,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 800,000
	903	379	Carpet/VCT replacement	\$ 15,000
	905	368	Stucco repair and replacement	\$ 600,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 800,000
	903	379	Carpet/VCT replacement	\$ 15,000
	905	368	Stucco repair and replacement	\$ 600,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 100,000
	902	383	Roofing replacement per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 20,000
	977	380	Replace MHS cooling tower	\$ 1,545,000
Communty Education Center	900	379	Painting per plan	\$ 7,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	900	379	Painting per plan	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
	902	383	Roofing replacement per plan	\$ 300,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 28-29				\$ 8,085,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2030 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1958 window replacement	\$ 600,000
	939	368	1958 tuckpointing	\$ 345,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 600,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 280,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 380,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 330,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 995,000
	903	379	Carpet/VCT replacement	\$ 20,000
Minnetonka Dome	902	383	Roofing replacement of dome	\$ 1,900,000
Community Education Center	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	900	379	Painting per plan	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 29-30				\$ 6,545,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2031 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1958 window replacement	\$ 400,000
	939	368	1958 tuckpointing	\$ 345,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 400,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 280,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 380,000
	903	379	Carpet/VCT replacement	\$ 15,000
	902	368	Tuckpointing 1964 section	\$ 600,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 330,000
	903	379	Carpet/VCT replacement	\$ 15,000
	902	368	Tuckpointing 1964 section	\$ 600,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 350,000
	903	379	Carpet/VCT replacement	\$ 20,000
	977	380	1962-64-86 window replacement	\$ 1,045,000
Community Education Center	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	901	384	Parking lot mill & overlay	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 30-31				\$ 5,845,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan
Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2032 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1956 window replacement	\$ 400,000
	939	368	1956 tuckpointing	\$ 345,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 400,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 280,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 380,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 330,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 650,000
	903	379	Carpet/VCT replacement	\$ 20,000
Communty Education Center	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
	915	380	Ice chiller R-22 replacement	\$ 1,900,000
Highway 7 Education Center	901	384	Parking lot mill & overlay	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 30-31				\$ 5,800,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2033 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1958 window replacement	\$ 400,000
	939	368	1958 tuckpointing	\$ 345,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 280,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1967 window replacement	\$ 400,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 380,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 330,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 350,000
	903	379	Carpet/VCT replacement	\$ 20,000
	977	380	1962-64-86 window replacement	\$ 500,000
Communty Education Center	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
Page1 Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	901	384	Parking lot mill & overlay	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 30-31				\$ 4,100,000

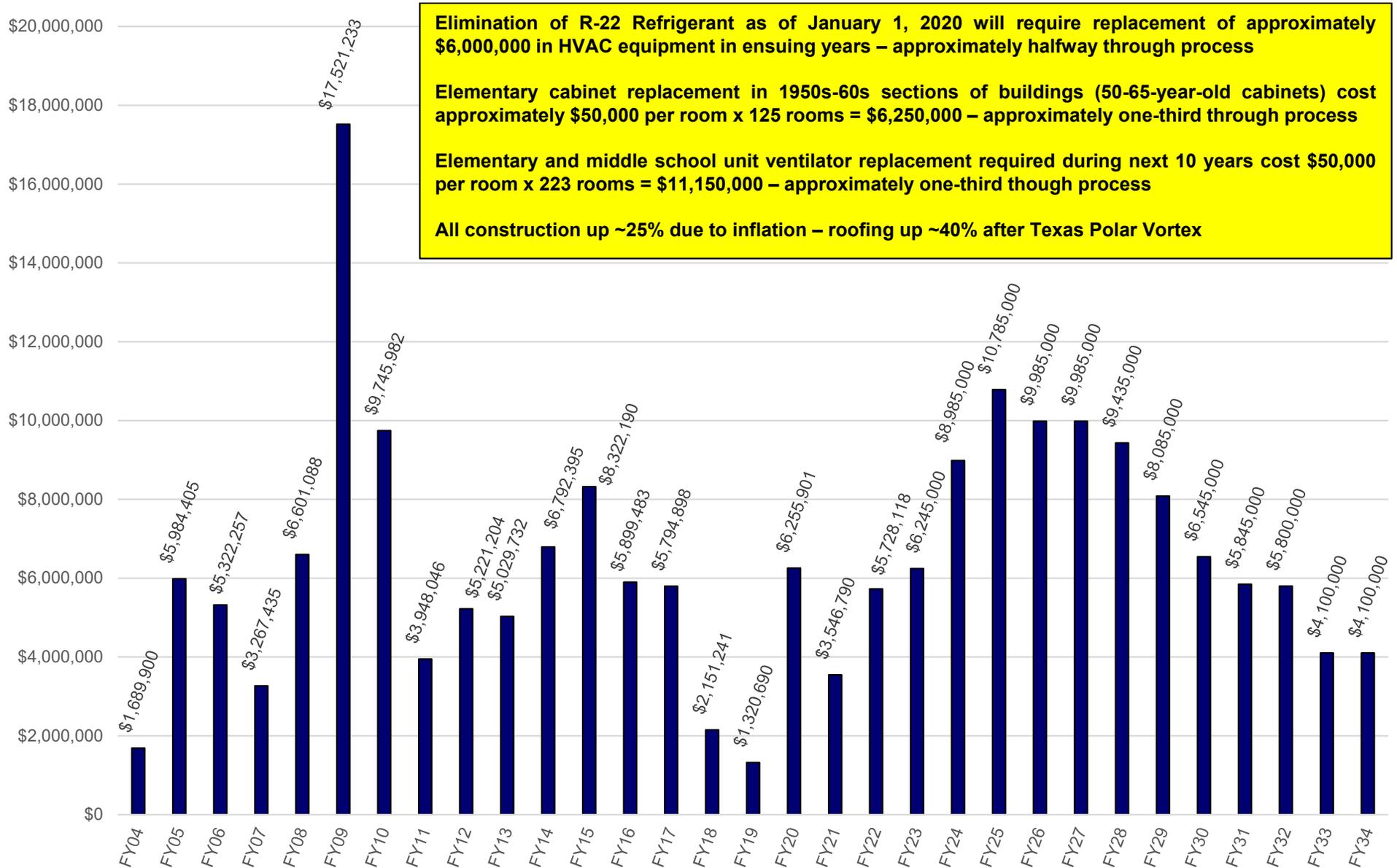
**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2034 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 400,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1955 window replacement	\$ 400,000
	939	368	1955-64 tuckpointing	\$ 345,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 280,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 380,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 330,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 350,000
	903	379	Carpet/VCT replacement	\$ 20,000
	977	380	1962-64-86 window replacement	\$ 500,000
Communty Education Center	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
Page1 Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	901	384	Parking lot mill & overlay	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 30-31				\$ 4,100,000

Long Term Facilities Maintenance History And Projection

Eliminating Deferred Maintenance and Maintaining Buildings in a State of Good Repair for the Long Term



**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item IX.

Title: Resolution Pertaining to Consent Agenda

Date: April 13, 2023

OVERVIEW:

The School Board formally adopted the Consent Agenda concept on March 1, 1979. For the Consent Agenda to work efficiently, Board members should call staff prior to the meeting regarding any questions they may have on the following items. If a member wishes to discuss any matter on the Consent Agenda, they should request, at the beginning of the meeting, that the item be placed on the regular agenda (during Agenda Item III: Adoption of the Agenda).

The following are the recommendations included within the Consent Agenda for April 13, 2023:

- a. Minutes of March 9, 2023 Regular Meeting
 - b. Study Session Summary of March 23, 2023
 - c. Payment of Bills
 - d. Recommended Personnel Items
 - e. Gifts and Donations
 - f. Electronic Fund Transfers
 - g. Approval of Adjustments to Policy #440: Handbook for Minnetonka Community Education and/or Aquatics Personnel (Lifeguard Pay Rates)
-

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve all recommendations included within the Consent Agenda items.

Submitted by: _____



David Law, Superintendent

CONSENT

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item IX. a

Title: Meeting Minutes

Date: April 13, 2023

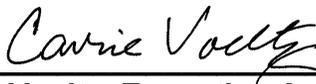
OVERVIEW:

The minutes of the proceedings of the Minnetonka School Board's following meeting are attached:

1. March 9, 2023 Regular Meeting

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve these minutes, as presented.

Submitted by: 
**Carrie Voeltz, Executive Assistant
to the Superintendent and School Board**

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
District Service Center
5621 County Road 101
Minnetonka, Minnesota

Minutes of March 9, 2023 Regular Board Meeting

The School Board of Minnetonka Independent School District #276 met in regular session at 7:00 p.m. on Thursday, March 9, 2023 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Lisa Wagner presided. Other Board members present were: Mark Ambrosen, Patrick Lee-O'Halloran, Mike Remucal, Meghan Selinger and Superintendent David Law, ex officio. Absent: Katie Becker and Chris Vitale. The meeting was also livestreamed on the District's YouTube channel.

Prior to the meeting, the Board recognized, via a video, the following groups and individuals: Varsity Cheerleading National Champions; JV Cheerleading state qualifiers; Middle School Cheerleading state qualifiers; Boys Alpine Ski state champions and Girls Alpine Ski state qualifiers; Boys and Girls Nordic ski state qualifiers; One Act Play state champions for "Honk and Holler"; E Sports state qualifiers and state champions; First Lego League state qualifiers and state champions; MHS Science Bowl state qualifiers; Middle School Science Bowl state champions and national qualifiers from MME; Middle School Math Counts state qualifiers; Regional Scholastic Art and Writing award winners; MHS Music Listening state qualifiers; Middle school honors orchestra state qualifiers; and Grand Prize winner of the Minnetonka Symphony Orchestra Young Artists Competition.

Chairperson Wagner then called the meeting to order and asked that everyone stand and recite the Pledge of Allegiance to the Flag.

1. **AGENDA**

Ambrosen moved, Selinger seconded, that the School Board approve the agenda, as presented. Upon vote being taken thereon, the motion carried unanimously.

2. **VIEWING OF VISION VIDEO**

In 2022, the Minnetonka School Board members worked together to update the Board's *Our Vision for the Future* document, which charts a path for the future of the Minnetonka Public School District.

As noted in the *Vision* document, Minnetonka Schools has earned a reputation for excellent teaching, exceptional student achievement and outstanding fiscal management, and the School Board feels that ensuring that this legacy continues is the heart of their job as elected representatives for the District. The Board shared that its vision enables the District to be a world-class, child-centered public school system of which each student, parent, staff member, administrator, alumni and community member can be proud.

Our Vision for the Future was published, and copies were distributed to staff members throughout the District and to each school and building to display in their lobbies. An electronic copy is on the District website, and highlights of the document were shared in the District's 2022 Annual Report. The Board tasked the District with creating a companion video of *Our Vision for the Future*, to be shared with new employees and to be housed on the District website as an encapsulated version of the Board's vision.

Executive Director of Communications JacQui Getty shared the video with the Board and the viewing public. Chairperson Wagner thanked the communications team, and in particular, videographer Andy Smith, for creating the video.

3. SCHOOL REPORT: EXCELSIOR ELEMENTARY

Excelsior Elementary is proud to be the first elementary chapter of Best Buddies in the State of Minnesota. Excelsior's Harbor Program Teacher Kelly Pederson organized and piloted Best Buddies at Excelsior. These efforts have changed lives and engaged students in a whole new way. Excelsior Principal Stacy DeCorsey and her staff shared information and showed a video about the program. Chairperson Wagner thanked Principal DeCorsey and all of the special guests (parents and students) in attendance for the school report.

4. TONKA ONLINE UPDATE AND SCHOOL REPORT

The District is in the second year of offering Tonka Online Comprehensive, an online learning program for students in grades K-12. This program is designed to offer innovative Minnetonka-developed curriculum taught by highly qualified Minnetonka teachers to any student in Minnesota through an online delivery model. Associate Superintendent for Instruction Dr. Amy LaDue presented updates on enrollment and staffing for this year and next and on the marketing efforts in support of the program.

Assistant Director for Tonka Online Joe Hessburg spotlighted the K-8 Tonka Online full e-learning program. He highlighted how Tonka Online provides a high-quality alternative to in-person learning. He explained how Tonka Online prioritizes meeting the needs of the whole child by offering opportunities for connection and social development, while ensuring the same high level of instruction and learning expected in Minnetonka Schools. The District continues to promote the program as we seek to enroll students for the 2023-24 school year.

Board member Lee-O'Halloran thanked Dr. LaDue and Mr. Hessburg for providing a lens into what happens in Tonka Online classrooms, which helps the Board to understand and make decisions about the program.

5. COMMUNITY COMMENTS

Chairperson Wagner noted that this opportunity for comment was available to community members who wished to address the Board on any item on that night's agenda. No one responded to this invitation to speak.

6. NUTRITION SERVICES STAFFING AND FOOD CHOICE UPDATE

Supervisor of Nutrition Services Jane Bender and Assistant Supervisor of Nutrition Services Kristen Turnblad updated the School Board and the community regarding Nutrition Services staffing activities and food choice activities in Fiscal Year 2022 and Fiscal Year 2023. They highlighted way the team is being creative and intentional in its efforts to recruit staff and provide great meals for students. Board Vice Chairperson Selinger asked whether there is talk about adding a vegetarian option as a second option. Ms. Bender said that is challenging with staffing, but they are trying to put out more ala carte vegetarian options and that they will continue to look at ways to provide more of them as an increasing number of students seem interested in that.

7. MTSS UPDATE

Minnetonka is committed to implementing a Multi-Tiered System of Supports (MTSS) Framework with fidelity across all programs. In striving for continuous school improvement, this process will continue to evolve as we strive to respond to the needs of our students consistently and systematically. MTSS is a framework focused on delivering high quality instruction in the area of academics, as well as social and emotional learning. This continuous-improvement process relies on data-based decision-making and problem solving across all levels of the educational system to support students. The framework supports alignment and integration of various District operations and systems to facilitate efficiency and effectiveness in order to maximize student success.

The most important aspect of an MTSS framework is an aligned system that ensures high quality core instruction for all students, which encompasses academics along with social and emotional development. Utilizing the findings from Phase 1 and 2 of the MTSS evaluation and priorities for the District, a 3-year implementation plan was developed. The action plan for Year 1, the 2022-23 school year, is organized by three key elements: Infrastructure and Support, Assessment and Decision Making, and Multi-level Instruction. Within each element areas of need and action steps are outlined. The District continues to partner with the Center for Applied Research and Educational Improvement (CAREI) at the University of MN for this work.

Associate Superintendent for Instruction Dr. Amy LaDue and Executive Director of Special Education Christine Breen presented an update, with the help of Director of Assessment Dr. Matt Rega and Director of Health Services Annie Lumbar Bendson, on where the District is at with its MTSS work, including highlights on infrastructure and support, social and emotional learning progress, multi-level instruction, professional development for MTSS, site-specific efforts and next steps. Chairperson Wagner said it's great to provide a lot of these tools and to hear more and more about them. She asked about the overall reaction from staff in their understanding of all that MTSS has been and is trying to accomplish. Dr. LaDue said there has been good progress in helping teachers and staff to know and understand their role in these efforts and how all the pieces of what we're doing in the District fit together. This is ongoing work.

8. ADOPTION OF FY24 HEALTH AND DENTAL INSURANCE PREMIUMS

Executive Director of Finance and Operations Paul Bourgeois presented this item to the Board. He began by saying that the District has been self-insured for employee health and dental insurance since July 1, 2002. Self-Insurance for health and dental benefits means the District has its own plan for health and dental benefits, and then contracts out third-party administration for the adjudication of claims. Premiums are contributed by employees out of the bi-weekly paychecks and by matching amounts from their fringe benefits compensation.

The School Board are the Trustees of the Self-Insurance Fund. There is a self-insurance advisory committee made up of representatives of all the employee groups of the District. This body makes recommendations to the School Board on annual premium levels and plan benefit levels for the School Board to consider when they are setting the annual premium rates and any plan design changes.

The Self-Insurance Fund has been very beneficial to both the District and employees. Since its inception, annual premium increases have averaged 3.17% over the first 22 years of the Self-Insurance Fund. In FY22, the Self-Insurance Fund finished the year with a cash balance of \$12,736,837 and a fund balance after liability accruals of \$10,643,467. Over Fiscal Years 2020 through 2022, because of the COVID-19 Pandemic muting medical activity, the Self-Insurance Fund ended up with higher than normal year end surpluses. In normal years, premium levels are set at an amount that would generate a break-even to slightly above break-even level of surplus. During those three fiscal years, surpluses totaled a cumulative \$5,537,971

As a result, premium levels for FY23 were left at the same level as the prior year for the second year in a row. In FY23, the Self-Insurance Fund is projected to utilize approximately \$1,400,000 of those additional surplus funds to cover all expense of the Fund, in effect “giving back” a portion of the larger-than-normal surplus from Fiscal Years 2020 through 2022.

Looking forward to FY24, medical claims trend (CPI) is projected to increase at 7.4% and pharmacy claims trend is projected to increase by 9.8% according to the Segal Health Plan Cost Trend Survey.

There is also the backdrop of the overall inflation rates for the country which is impacting health care provider costs. Per the Bureau of Labor Statistics, the Calendar Year 2021 inflation rate was 7.0%, and the Calendar Year 2022 inflation rate was 6.5%, so a compounded 13.5% over two years. Inflation is projected to be “sticky” for calendar 2023 and into calendar 2024, so it will impact the FY24 Self-Insurance Plan Year.

In light of these inflationary pressures, coupled with the fact that health insurance usage is returning to pre-Pandemic levels, the initial CBIZ Actuaries recommendation for health insurance premium increases for FY24 was for a 13% increase to break even for the year.

Several plan options were looked at to see what impact changes would have on that projected increase. The most productive one is a modest \$10 per prescription copay increase

for the Base Plan and VEBA HRA Open Access plan to \$25 for generic prescriptions, \$55 for formulary prescriptions and \$95 for non-formulary prescriptions for projected savings of \$342,334 or 2%. Of note, 93% of all Self-Insurance Fund prescriptions are for generic drugs. This change reduces the projected rate increase to balance FY24 down to 11%.

In light of the fact that there will still be a significant amount of the FY20 through FY22 surpluses remaining after FY23, it is possible to use some of that surplus to moderate the premium increase by approximately 3%. This would entail using approximately \$551,675 of the Self-Insurance Fund reserves that built up from the FY20-FY22 period. The resulting premium increase recommendation is for an 8% premium increase for FY24. For the Dental Plan, the proposed premium increase is 4%.

Rates for FY2024 are proposed as follows:

Base Plan Perform Network	FY23	FY24	Change
Employee	\$727	\$785	\$58
Employee + 1	\$1,235	\$1,334	\$99
Family	\$1,735	\$1,874	\$139
VEBA HRA Plan Open Access	FY23	FY24	Change
Employee	\$672	\$726	\$54
Employee + 1	\$1,144	\$1,236	\$92
Family	\$1,608	\$1,737	\$129
HD HSA Plan Open Access	FY23	FY24	Change
Employee	\$605	\$653	\$48
Employee + 1	\$1,028	\$1,110	\$82
Family	\$1,446	\$1,562	\$116
Smart Care HD HSA Care Lane	FY23	FY24	Change
Employee	\$547	\$591	\$44
Employee + 1	\$929	\$1,003	\$74
Family	\$1,306	\$1,410	\$104

Dental Plan	FY23	FY24	Change
Employee	\$43	\$45	\$2
Family	\$106	\$110	\$4

Mr. Bourgeois noted that the Self-Insurance Advisory Committee met on February 15, 2023 to review these options and voted 10-0 to recommend to the School Board that for FY24, medical premiums be increased 8%, pharmacy copays be increased \$10, and dental premiums be increased 4%.

Remucal moved, Selinger seconded, that the Board approve the following motion:

BE IT RESOLVED, that the School Board of Minnetonka Independent School District 276 does hereby set Health Insurance Premium rates and Dental Insurance Premium rates for the Self-Insurance Trust Fund for Fiscal Year 2024 at an increase of 8% for Health Insurance Premiums over Fiscal Year 2023 rates and an increase of 4% for Dental Insurance Premium rates over Fiscal Year 2023 rates.

Upon vote being taken thereon, the motion carried unanimously. Chairperson Wagner thanked Mr. Bourgeois and the members of the committee for their hard work.

9. **APPROVAL OF AMENDED COMMUNITY EDUCATION BUDGET**

Minnetonka Community Education continually monitors revenue and expenses throughout the year, and typically makes mid-year budget adjustments in revenue and expense projections after the first 6-7 months of the year. The original MCE budget is annually put together in the spring of the year and presented to the School Board in May and June.

As Executive Director of Community Education Tim Liftin explained, since the original budget was approved, MCE had the need for increased expenditures in general supplies, classroom supplies, equipment, and miscellaneous needs. Those increases were due in part to the installation of the new MCEC playground, the purchase and installation of a new MCEC gym climbing wall, 20 new hallway cubbies, and a growth in students in Explorers. Additionally, overall participation in MCE has been very good so far this year which affects both sides of the ledger. The bottom line for 2022-23 has closed nicely with this revised budget. Originally, MCE was looking at a loss of \$235,112. Thanks to increased participation and other savings in MCE, this loss is now expected to be \$50,520. This one-year projected loss of \$50,520 for 2022-23, will be absorbed by the existing MCE fund balance.

The MCE Revised Budget indicates the following changes:

Revenue: An increase of \$1,423,102 in revenue is anticipated in the revised budget proposal compared to the original budget.

Expense: Extra expenditures of \$1,238,510 are anticipated in the revised budget proposal compared to the original budget.

Ambrosen moved, Lee-O'Halloran seconded, that the Board approve the revised budget. Upon vote being taken thereon, the motion carried unanimously.

10. **CONSENT AGENDA**

Lee-O'Halloran moved, Ambrosen seconded, that the School Board approve the recommendations included within the following Consent Agenda items:

- Minutes of February 9, 2023 Regular Meeting and March 2, 2023 Closed Session

- Study Session Summary of March 2, 2023
- Payment of Bills – in the sum of \$14,692,257.13.
- Recommended Personnel Items
- Gifts and Donations for February 2023: \$40.00 from Target c/o CyberGrants, LLC to be placed in the Deephaven Elementary School Principal Discretionary Fund. \$5.00 from Charities Aid Foundation America c/o CyberGrants, LLC to be placed in the Minnewashta Elementary School Principal Discretionary Fund. \$11.54 from the Blackbaud Giving Fund, \$7.73 from Charities Aid Foundation America c/o CyberGrants, LLC, and \$33.32 from FrontStream, all to be placed in the Groveland Elementary School Principal Discretionary Fund. A 2007 Buick Tarraza from Sean Sommerfeld to be placed in the MHS MOMENTUM Program. \$48.62 from the Rickenbach Family and \$325.00 from Martha Escobar, both to be placed in the Scenic Heights Elementary School Principal Discretionary Fund. \$450.00 from the Blackbaud Giving Foundation to be placed in the MHS Principal Discretionary Fund. \$200.00 from Village Animal Hospital to be placed in the MHS Heart Week Fund. \$1,000.00 from Haug Enterprises, Inc./Cub Foods Minnetonka to be placed in the MHS Theater Fund. \$100.00 from Amanda Little to be placed in the MHS Dr. Dennis Peterson Scholarship Fund. Uniforms from Heather and Greg Hicks to be given to the Minnetonka Unified Basketball Team. \$2,000.00 from the Kopp Family Foundation to be placed in the MCEC Random Acts of Kindness Fund. \$21,000 from the Groveland Elementary PTO to be placed in the Groveland Elementary School Field Trip Fund. \$2,825.50 from the Groveland Elementary PTO to be placed in the Groveland Elementary School Spanish ENIL Book Fund. \$3,138.24 from the Minnewashta Elementary PTO to be placed in the Minnewashta Elementary School Field Trip Fund. \$5.60 from the Blackbaud Giving Foundation to be placed in the MMW Principal Discretionary Fund. \$475.00 from Charities Aid Foundation America c/o CyberGrants, LLC to be placed in the MHS Robotics Team Fund. \$500.00 from the Clear Springs Elementary PTO to be placed in the Minnetonka Schools Parenting with Purpose Fund. \$2,000.00 from the Deephaven Elementary PTO to be placed in the Deephaven Elementary School Book Room Fund. Total Gifts and Donations thus far for 2022-23: \$471,221.73.
- Electronic Fund Transfers
- Approval of Board Member Meghan Selinger's Work Assignment
- Approval of Group Life and Long-Term Disability Insurance Contract Renewal
- Approval of MMW Stormwater Pond Maintenance Agreement with the City of Chanhassen

Upon vote being taken on the foregoing Consent Agenda items, the motion carried unanimously, with Vice Chairperson Selinger abstaining from the vote.

11. **BOARD REPORTS**

Board Treasurer Lee-O'Halloran said the CASE (Community Action for Student Education) committee will have a Day at the Capitol on March 20 with parents and community members interested in meeting with legislators to convince them to reinvest in education. The group will meet at the District Service Center and carpool to the capitol together where they will

have meetings set up with legislators. Those interested should email the Communications Department at communications@minnetonkaschools.org for more information.

Board Vice Chairperson Selinger gave an update about the ECFE and Preschool PTO meeting she attended. She said Minnetonka Preschool and ECFE is open for fall but filling fast. On March 15 it's ECFE Day at the Capitol from 10-11AM. Teacher grants are due March 31. There's a parent outreach playdate on April 15th. And the spring fair with food trucks, a band and silent auction is May 12 from 5-7:30PM.

Board member Ambrosen said the Board is in the final stages of scheduling school visits over the next few months to meet with the schools' PTO and PTA groups.

12. **SUPERINTENDENT'S REPORT**

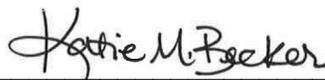
Superintendent Law congratulated the MHS boys' hockey team, winning in overtime that evening. He also congratulated all of our students in their activities and athletics as they complete their seasons.

13. **ANNOUNCEMENTS**

Chairperson Wagner noted that the Board had made changes to the Community Comments and Citizen Input guidelines for Board meetings and study sessions. Addresses of speakers are now optional, and check boxes have been added for speakers to tell the Board how they are connected to the district. There is also more clarity about Board follow-up with speakers and how that works. She said the Board looks forward to continued input from members of the public.

14. **ADJOURNMENT**

Ambrosen moved, Selinger seconded, adjournment at 9:17 p.m. Upon vote being taken thereon, the motion carried unanimously.



Katie Becker, Clerk

CONSENT

School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item IX. b

Title: Study Session Summary

Date: April 13, 2023

OVERVIEW:

The summary of the proceedings of the Minnetonka School Board's March 23 study session is attached.

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve this summary as presented.

Submitted by: _____



Carrie Voeltz, Executive Assistant
to the Superintendent and School Board

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
District Service Center
5621 County Road 101
Minnetonka, Minnesota

Summary of March 23, 2023 Study Session

The School Board of Minnetonka Independent School District #276 met in study session at 6:00 p.m. on Thursday, March 23, 2023 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Lisa Wagner presided. Other Board members present were Mark Ambrosen, Katie Becker, Patrick Lee-O'Halloran, Michael Remucal, Meghan Selinger, Chris Vitale and Superintendent David Law, ex officio.

REVIEW OF DRAFT FY24 OPERATING CAPITAL BUDGET

Superintendent Law began the discussion by saying that one of the mysteries of public education is all the different "buckets" of money that need to be spent on distinct categories. Operating Capital is a funding ratio per student that is set at the state level and can only be used for specific things. He called upon Executive Director of Finance and Operations Paul Bourgeois to explain in more detail.

Mr. Bourgeois noted that the District will be receiving \$229.11 per Adjusted Pupil Unit for Operating Capital uses in Fiscal Year 2024. These funds can be used for the purchase of classroom equipment, maintenance equipment, instructional equipment and textbooks. They can also be used to fund bond payments for such facility projects as building additions or parking lot expansions, as well as land acquisition.

With enrollment being approximately flat at 11,110 in-person K-12 students since FY20, the total amount of revenue has been fixed at approximately \$2.8 million per year, as the funding amount per APU has stayed approximately flat during that time.

Mr. Bourgeois then presented the draft budget to the Board:

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
 OPERATING CAPITAL PRELIMINARY BUDGET FY2024
 MARCH 23, 2023

	Actual 2021-2022	Adopted Budget 2022-2023	Amended Budget 2022-2023	Projected Budget 2023-2024	Projected Budget 2024-2025	Projected Budget 2025-2026	Projected Budget 2026-2027	Projected Budget 2027-2028
OTHER ONE TIME OR PERIODIC COMMITMENTS								
1.0 Clear Springs/MWA/SH/DH Paving	51,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2.0 MCE Playground	(780.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3.0 Design For Learning	-	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.0 MWA Classroom/MMW Specialist Room & Conf Room Doors	163,411.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5.0 MHS Band Uniforms	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6.0 CSP South Parking	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.0 GRV/SCH Room Conversion To Classroom	474.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8.0 EXC Classroom Modifications	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9.0 Vantage Program Lease Payments	292,310.90	\$ 313,292	\$ 313,292	\$ 319,774	\$ 53,296	\$ -	\$ -	\$ -
10.0 GRV Playground	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11.0 SCH Playground/SCH Navigator Multipurpose Conversion	18,782.78	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12.0 MHS Gym Floor Cover/MHS Classroom	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13.0 MHS Einer Lower Parking/ArtsCenter Parking	389,053.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14.0 MME Principal Office HVAC/MME Classroom/MMW Classroom 893	31,785.11	\$ 380,000	\$ 380,000	\$ -	\$ -	\$ -	\$ -	\$ -
15.0 Vets Turf Patching/Legacy Bull Pen Batting Cage Pad	4,000.00	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
16.0 MWA Specialist Rooms 893/DPH Paving	-	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -
17.0 MHS Associate Principal	-	\$ 77,000	\$ 77,000	\$ -	\$ -	\$ -	\$ -	\$ -
18.0 MMW Traffic Circle Improvements On MMW Site - Contingency	-	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -
19.0	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20.0 Contingency	342,221.89	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
District Projects-Future Years For Budgeting Purposes	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	1,292,560.99	\$ 1,317,292	\$ 985,292	\$ 819,774	\$ 153,296	\$ 100,000	\$ 100,000	\$ 100,000

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
 OPERATING CAPITAL PRELIMINARY BUDGET FY2024
 MARCH 23, 2023

	Actual 2021-2022	Adopted Budget 2022-2023	Amended Budget 2022-2023	Projected Budget 2023-2024	Projected Budget 2024-2025	Projected Budget 2025-2026	Projected Budget 2026-2027	Projected Budget 2027-2028
EQUIPMENT PURCHASES								
1.0 Clear Springs	17,602.31	\$ 17,000	\$ 17,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
2.0 Deephaven	5,174.46	\$ 13,000	\$ 13,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
3.0 Excelsior	5,706.40	\$ 16,000	\$ 16,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
4.0 Groveland	14,879.91	\$ 17,000	\$ 17,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
5.0 Minnewashta	5,991.95	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
6.0 Scenic Heights	5,145.66	\$ 17,000	\$ 17,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
7.0 Middle School West	36,583.43	\$ 32,000	\$ 32,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
8.0 Middle School East	19,042.47	\$ 32,000	\$ 32,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
9.0 Minnetonka Senior High	36,723.15	\$ 100,000	\$ 136,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000
10.0 MCEC	-	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
11.0 Maintenance - Floor Scrubber Replacement	-	\$ 10,000	\$ 45,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
12.0 Vehicle Replacement - Purchase	-	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
12.1 Vehicle Replacement - Installment Contract	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total	146,849.74	\$ 275,000	\$ 346,000	\$ 298,000	\$ 343,000	\$ 343,000	\$ 343,000	\$ 343,000
Total Operating Capital Expenditures	3,009,258.57	\$ 3,141,084	\$ 3,149,354	\$ 2,824,731	\$ 2,624,504	\$ 2,558,945	\$ 2,550,014	\$ 2,548,126
Revenue Over (Under) Expenditures	191,051.56	\$ (289,339)	\$ (323,683)	\$ (2,305)	\$ 204,477	\$ 275,348	\$ 276,619	\$ 284,636
Beginning Fund Balance - Operating Capital	614,555.35	\$ 805,607	\$ 805,607	\$ 481,924	\$ 479,619	\$ 684,096	\$ 959,444	\$ 1,236,063
One-Time Transfer to General Fund	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Transfer from Community Ed Fund	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Transfer from Old H&S Restricted Fund Balance	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Transfer from General Fund	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Ending Fund Balance - Operating Capital	805,606.91	\$ 516,268	\$ 481,924	\$ 479,619	\$ 684,096	\$ 959,444	\$ 1,236,063	\$ 1,520,699

REVIEW OF DRAFT FY24 CAPITAL PROJECTS TECHNOLOGY BUDGET

Mr. Bourgeois noted that the District will be receiving \$7,609,670 in Capital Projects (Technology) Referendum Revenue for FY2024 from a voter-approved levy of 6.569% of the Net Tax Capacity of all property of the District. This revenue can be used for all technology expenditures of the District, including instructional hardware and software, administrative hardware and software, classroom equipment of all types, and construction of security barriers of all types for district facilities.

Mr. Bourgeois then presented the draft budget for the Board's information:

Capital Projects Levy									
Minnetonka ISD 276									
FY20-FY28 Technology Budget - 3% Property Value Increase Assumption Annually FY25-FY28 - Assumes Levy Renewal And Extension For FY25									
	Actual	Actual	Adopted	Amended					
	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Resources:	Pav 2020	Pav 2021	Pav 2022	Pav 2022	Pav 2023	Pav 2024	Pav 2025	Pav 2026	Pav 2027
Tax Levy	\$ 6,586,281.91	\$ 6,916,126.72	\$ 7,275,915	\$ 7,275,915	\$ 7,609,670	\$ 9,241,184	\$ 9,518,419	\$ 9,803,972	\$ 10,098,091
Tax Levy-Cap Equip Bonds to Fund 07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Levy	\$ 6,586,281.91	\$ 6,916,126.72	\$ 7,275,915	\$ 7,275,915	\$ 7,609,670	\$ 9,241,300	\$ 9,518,419	\$ 9,803,972	\$ 10,098,091
Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Income	\$ -	\$ 10,142.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of Used MacBooks	\$ -	\$ -	\$ -	\$ -	\$ 84,000	\$ -	\$ -	\$ 84,000	\$ -
FED AID-GRANTS WITH FIN	\$ -	\$ 344,960.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Financing of Network	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of Used Ipad	\$ 215,901.00	\$ 978,958.99	\$ -	\$ -	\$ 150,000	\$ 1,025,875	\$ -	\$ 250,000	\$ 1,025,875
Sales Tax on Used Ipad Sale	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
iPad Non-Insured Fees	\$ 26,690.14	\$ 193,123.02	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
iPad Insurance	\$ 197,495.67	\$ 53,284.08	\$ 130,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Total Resources	\$ 7,026,368.72	\$ 8,496,595.61	\$ 7,433,915	\$ 7,428,915	\$ 8,096,670	\$ 10,430,175	\$ 9,671,419	\$ 10,390,972	\$ 11,276,966
	-5.94%	-5.01%	-5.20%	-5.20%	4.59%	21.44%	3.00%	3.00%	3.00%
Expenditures:									
Continuing Commitments									
Technology Operations Staffing	\$ 2,007,883.00	\$ 2,021,454.85	\$ 2,137,499	\$ 2,119,794	\$ 2,244,374	\$ 2,334,149	\$ 2,427,515	\$ 2,524,615	\$ 2,625,600
Technology Operations - Software	\$ 213,419.89	\$ 185,987.67	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
District Technology Supplies	\$ 81.82	\$ 3,056.73	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
Software License - Admin	\$ 416,290.94	\$ 447,721.59	\$ 300,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Tech Site Visit Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insured Ipad Repairs	\$ 52,407.10	\$ 44,896.06	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Continuing Commitments	\$ 2,690,082.75	\$ 2,703,116.90	\$ 2,774,499	\$ 2,886,794	\$ 3,011,374	\$ 3,101,149	\$ 3,194,515	\$ 3,291,615	\$ 3,392,600
	10.17%	0.48%	4.00%	6.80%	8.54%	2.98%	3.01%	3.04%	3.07%
Annual Priorities									
Hardware Rotation-Admin	\$ 24,946.55	\$ 85,763.24	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Hardware - Instructional	\$ 333,214.15	\$ 363,597.58	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Hardware - iPad Project	\$ 94,888.83	\$ 103,105.61	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
MHS MacBook Financing Principal					\$ 77,393	\$ 76,659	\$ 77,334	\$ 77,393	\$ 76,659
MHS MacBook Financing Interest					\$ 623	\$ 1,357	\$ 682	\$ 623	\$ 1,357
MHS MacBook - Capital Lease					\$ 231,836	\$ -	\$ 231,836	\$ -	\$ 231,836
MHS MacBook - Other Financing Sources					\$ (231,836)	\$ -	\$ (231,836)	\$ -	\$ (231,836)
iPad 4-12 - Apple Financing Principal	\$ 902,401.08	\$ 951,923.34	\$ 951,923	\$ 951,923	\$ 951,923	\$ 1,098,657	\$ 1,098,657	\$ 1,098,657	\$ 1,098,657
iPad 4-12 - Apple Financing Interest	\$ 4,827.84	\$ -	\$ -	\$ -	\$ -	\$ 10,987	\$ 10,987	\$ 10,987	\$ 10,987
iPad 4-12 Apple Lease- Capital Leases		\$ 2,855,770.00				\$ 2,855,770			\$ 2,855,770
iPad 4-12 Apple Lease - Other Financing Sources		\$ (2,855,770.00)				\$ (2,855,770)			\$ (2,855,770)

Capital Projects Levy									
Minnetonka ISD 276									
FY20-FY28 Technology Budget - 3% Property Value Increase Assumption Annually FY25-FY28 - Assumes Levy Renewal And Extension For FY25									
	Actual	Actual	Adopted	Amended					
	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Resources:	Pav 2020	Pav 2021	Pav 2022	Pav 2022	Pav 2023	Pav 2024	Pav 2025	Pav 2026	Pav 2027
iPad K-3 - Apple Financing Principal	\$ 384,011.23	\$ 386,661	\$ 386,661	\$ 386,661	\$ 389,329	\$ 410,975	\$ 410,975	\$ 410,975	\$ 410,975
iPad K-3 - Apple Financing Interest	\$ 8,004.01	\$ 5,354	\$ 5,354	\$ 5,354	\$ 2,686	\$ 4,110	\$ 4,110	\$ 4,110	\$ 4,110
iPad K-3 Apple Lease- Capital Leases	\$ 1,160,001.00	\$ -	\$ -	\$ -	\$ 1,160,001	\$ -	\$ -	\$ 1,160,001	\$ -
iPad K-3 Apple Lease - Other Financing Sources	\$ (1,160,001.00)	\$ -	\$ -	\$ -	\$ (1,160,001)	\$ -	\$ -	\$ (1,160,001)	\$ -
Classroom Equipment - District Initiatives	\$ 4,271.51	\$ 292,878.42	\$ 500,000	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Classroom Equipment - Building Allocations	\$ 190,531.97	\$ 235,182.23	\$ 56,065	\$ 56,065	\$ 55,930	\$ 55,930	\$ 55,930	\$ 55,930	\$ 55,930
Textbooks	\$ 770,663.55	\$ 1,059,614.79	\$ 735,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000
Inst Staff Devel inc/Salaries & Benefits	\$ 774,479.92	\$ 658,357.94	\$ 879,343	\$ 866,900	\$ 914,517	\$ 951,097	\$ 989,141	\$ 1,028,707	\$ 1,069,855
Inst Staff Dev iPad K-3	\$ -	\$ -	\$ 114,645	\$ 114,645	\$ 119,231	\$ 124,000	\$ 128,960	\$ 134,119	\$ 139,484
Software iPad K-3	\$ -	\$ -	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000
Hardware - Network	\$ -	\$ 62,975.80	\$ 200,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Infrastructure - Network	\$ 699,890.57	\$ 176,512.78	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000
SAN Loan Principal Payment	\$ 101,742.00	\$ 102,609.82	\$ 109,400	\$ 109,400	\$ 109,400	\$ 109,400	\$ -	\$ -	\$ -
SAN Loan Interest Payment	\$ 14,411.08	\$ 11,987.01	\$ 9,983	\$ 9,983	\$ 5,990	\$ 1,997	\$ -	\$ -	\$ -
Infrastructure - Telecom	\$ 409.79	\$ 23,915.16	\$ 30,061	\$ 30,061	\$ 30,963	\$ 31,892	\$ 32,848	\$ 33,834	\$ 34,849
Infrastructure - Security Barriers	\$ 143,542.79	\$ 166,750.18	\$ 100,000	\$ 100,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
VANTAGE MOMENTUM Classroom Eq	\$ -	\$ -	\$ -	\$ 500,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Software K-12 - Non Instr	\$ 265,630.67	\$ 286,516.51	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Software K-12 - Instr	\$ 205,134.70	\$ 237,924.96	\$ 200,000	\$ 200,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Total Annual Priorities	\$ 4,530,987.00	\$ 5,211,630.61	\$ 5,270,435	\$ 5,542,992	\$ 5,469,985	\$ 5,839,060	\$ 5,771,624	\$ 5,817,334	\$ 5,864,862
	-7.54%	15.02%	-0.56%	6.36%	3.79%	6.75%	-1.15%	0.79%	0.82%
Total Operational Expenditures	\$ 7,221,069.75	\$ 7,914,747.51	\$ 8,044,934	\$ 8,429,786	\$ 8,481,359	\$ 8,940,209	\$ 8,966,139	\$ 9,108,949	\$ 9,257,462
	8.51%	9.61%	0.97%	6.51%	5.42%	5.41%	0.29%	1.59%	1.63%
Total Expenditures	\$ 7,221,069.75	\$ 7,914,747.51	\$ 8,044,934	\$ 8,429,786	\$ 8,481,359	\$ 8,940,209	\$ 8,966,139	\$ 9,108,949	\$ 9,257,462
	8.51%	9.61%	0.97%	6.51%	5.42%	5.41%	0.29%	1.59%	1.63%
Tot Res- Tot Exp - Over(Under)	\$ (194,701.03)	\$ 581,848.10	\$ (611,020)	\$ (1,000,871)	\$ (384,688)	\$ 1,479,966	\$ 705,280	\$ 1,182,023	\$ 2,019,504
Beginning Fund Balance	\$ 1,044,909.21	\$ 850,208.18	\$ 924,861	\$ 1,432,056	\$ 431,185	\$ 46,497	\$ 1,526,463	\$ 2,231,743	\$ 3,413,765
Ending Fund Balance	\$ 850,208.18	\$ 1,432,056.28	\$ 313,842	\$ 431,185	\$ 46,497	\$ 1,526,463	\$ 2,231,743	\$ 3,413,765	\$ 5,433,269

REVIEW OF TEN-YEAR LONG-TERM FACILITIES MAINTENANCE PLAN

Mr. Bourgeois went over the latest iteration of the Plan with the Board. He noted that the Board must review and approve the Plan annually and file the Plan with the MN Department of Education. The current version of the Plan projects out remaining long-term maintenance needs for the next decade starting with FY25 through FY34. The total projects listed in the plan for those 10 years are estimated at \$77,755,000, or an average of approximately \$7.8 million annually. Each of the years' projects will be able to be funded with bond funding while at the same time the total amount of outstanding long-term bonds of the District declines every year as older bonds are paid off. If in a given year competitive prices result in not all the bond proceeds being spent in that year, that will allow for bonding at a lower level in the subsequent year. The overall goal continues to be keeping the facilities in a state of good repair by doing only necessary projects and completing those necessary projects for the most competitive cost.

The net result of this rebuilding of the district facilities infrastructure means that the community's original investment in its school facilities is being maximized, as these facilities will continue to be used for another 60 years or more each. This is a much more cost-effective strategy to maximize taxpayer investment, as the alternative to rebuilding would be the cost of complete replacement at a time much sooner in the future. As previously noted, at current construction costs of \$479 per square foot (116 times more than the annual long-term maintenance cost per square foot of \$4.11), the cost of complete replacement of district buildings would total approximately \$877 million.

The use of long-term maintenance funding to ensure that our fleet of 50-year-old, 65-year-old, and older buildings continue to function effectively for the next 60 years is the most cost effective and prudent course of action for our school district and our community for the long term.

Chairperson Wagner noted that the Plan would be brought back to the April regular meeting for approval.

REVIEW OF 24-25 CALENDAR

Executive Director of Human Resources Anjie Flowers presented this item to the Board. She noted that Minnesota State law requires the School Board to adopt a calendar prior to April 1 of the school year preceding the year the calendar will be in effect. As is the District's practice, we are working on setting a calendar a full year in advance of its due date. Accordingly, on March 14, a committee of teachers, paraprofessionals, administrators, parents, and students worked to develop a recommendation to the School Board. The Committee followed the School Board and state law parameters in developing this recommendation. Ms. Flowers also noted that most of the parameters of the calendar are bound by the District's collective bargaining agreements with various employee groups.

The outline for the recommended calendar is as follows:

- First day of school for teachers: Tuesday, August 27, 2024
- First day of school for grades 1-12 students: Tuesday, September 3, 2024
- First day of school for kindergarten students: Thursday, September 5, 2024
- Early release dates: Friday, September 27, 2024; Friday, February 14, 2025
- Late start dates: Friday, November 1, 2024; Monday, April 28, 2025
- Fall conference dates: Thursday, Oct. 10, 2024: 4-8pm; Friday, Oct. 11, 2024: 8am-4pm; an additional 4 hours of conference time to be assigned by building site the weeks of Oct. 7, 2024, or Oct. 14, 2024
- Spring conference dates: Thursday, March 6, 2025: 4-8pm; Friday, March 7, 2025: 8am-4pm; an additional 4 hours of conference time to be assigned by building sites the week of March 3, 2025, or March 10, 2025
- Winter Break: December 23, 2024 – January 3, 2025 (10 work days)
- Spring Break: March 31 – April 4, 2025
- Last student day: Tuesday, June 10, 2025
- Last teacher day: Wednesday, June 11, 2025

In the discussion that followed, Board members asked for additional clarification/information on the following items:

- Student and teacher absentee data on the day before Thanksgiving
- Whether surrounding districts are in session on that day
- Student and teacher absentee data during the week of MEA
- Number of meetings of the Calendar Committee
- Whether or not to denote religious holidays on the published one-page pdf of the calendar
- Whether or not to denote religious holidays on the printed wall calendar
- The makeup of the District's assessment calendar and whether religious holidays are included there
- Whether to publish, separately, a list of religious holidays
- When districts observe Rosh Hashanah, Yom Kippur, Eid al Fitr, etc – how do those districts fit in all their required instructional days?

Superintendent Law and Ms. Flowers agreed to provide additional information on the Board's questions in the coming days. Ms. Flowers noted that the Calendar Committee was scheduled to meet one more time this spring, and she would share this additional information with the Committee as well.

Chairperson Wagner noted that the calendar would be brought back to a future Board meeting this spring for approval.

CITIZEN INPUT

Chairperson Wagner extended an invitation to members of the audience who wished to address the Board on any topic. No one responded to this invitation to speak.

REVIEW OF HISTORY OF MIDDLE SCHOOL PROGRAM

In 2007 the District established a goal of conducting a comprehensive review of the middle school program to evaluate how existing structures, programs and course offerings were meeting the needs of students and families.

The review consisted of three major components: 1) a survey of critical stakeholders, 2) a review of peer middle schools and national middle school models, and 3) a review of best practices and current middle school philosophy. Retired Edina middle school principal, David Peterson, was hired as a consultant to support this work, with a particular focus on studying peer schools and best practices. The subsequent report detailed three major findings:

1. The need for more rigorous course offerings
2. The need for stronger support systems for struggling learners
3. The need for greater choice and freedom in elective course offerings

This report resulted in significant changes to the middle schools, including the creation of honors level courses in all four subject areas, new courses supporting students in math, reading and organizational skills, and multiple new elective courses with more flexibility for 8th graders when registering. These changes were highly successful and were seen as critical to MME and MMW emerging as nationally recognized middle schools.

In the fifteen years since this review, the middle schools have seen the additions of the Navigator program, Spanish and Chinese Immersion programs, and a considerable increase in open enrollment. Accommodating these changes has required significant shifts in the existing middle school program and collectively, these shifts have created new challenges as we strive to best meet evolving student needs and district goals.

Administration is proposing that the District engage in a comprehensive review of the current middle school program, with a structure and focus similar to the 2007 review and one that includes opportunities for student, family and staff voice and engagement. Findings and recommendations will be reported to the Board in December of 2023.

Middle School principals Pete Dymit and Freya Schirmacher then provided the Board with a review of the history of the middle school program along with rationale for why the District should engage in a comprehensive review at this time.

An updated evaluation of the current middle school program will provide essential information relative to several strategic District goals:

1. How does the current middle school model support the implementation of a comprehensive MTSS model?
2. How does the current model support the implementation of needed programs and initiatives for ensuring high levels of student belonging?
3. How does the current model prepare middle school students to maximize the unique opportunities they will have at MHS, particularly related to participation in the Vantage and Momentum programs.

In the discussion that followed, Board members enthusiastically agreed to the plan. Board member Vitale asked if space needs would be part of this review. Superintendent Law responded that yes, the Board could direct the review committee to add space needs to the review. Superintendent Law also noted that this review could be incorporated into the Board's goals for the coming year. Board member Lee-O'Halloran asked how the process will be inclusive for all. Principal Dymit responded that in the past, administration had asked for input from multiple sources, and they were very clear and deliberate in telling stakeholders up front where they were going to have a voice and where they weren't. By doing this, the input that was gathered was much more valuable. When decisions were made, those who did not get what they wanted accepted the decisions, because the process was fair.

ADJOURNMENT

The Board adjourned the Study Session at 7:30 p.m.

/cyv

School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item IX. c

Title: Payment of Bills

Date: April 13, 2023

OVERVIEW:

Presented for Board approval are the monthly disbursement totals by fund for Minnetonka Public Schools for the month of February 2023.

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the Board approve the disbursements as presented for the month of February 2023.

Submitted by:



Jessica Hulitt
Coordinator of Accounting

Approved by:



Paul Bourgeois
Executive Director of Finance & Operations

Concurrence:



David Law
Superintendent of Schools

MINNETONKA DISTRICT #276

TO: David Law
FROM: Jessica Hulitt
RE: Payment of Bills – February 2023
Board Meeting Date: April 13, 2023

The following disbursements are submitted for the month of February:

Recommend the payment of bills in the sum of \$7,908,465.04 by check #476820 - #477360 and ACH #222301821 - #222302088, and wire transactions #202201165 - #202201368 as follows:

February		
	FUND	
01	GENERAL FUND	5,164,862.36
02	CHILD NUTRITION	415,088.92
03	PUPIL TRANSPORTATION	433,520.92
04	COMMUNITY SERVICE	419,203.74
05	CAPITAL EXPENDITURE	340,160.32
07	DEBT SERVICE FUND	135,450.00
09	TRUST - FIDUCIARY	148,025.10
11	EXTRA/CO-CURRICULAR	128,645.60
12	ATHLETIC FEE	11,715.61
18	CUSTODIAL FUND	2,924.42
20	SELF INSURANCE	114,843.78
40	CULTURAL ARTS CENTER	25,629.03
41	DOMES OPERATIONS	40,638.77
42	AQUATICS PROGRAM	42,068.49
43	PAGEL CENTER	32,791.39
46	LTFM	171,079.16
56	CONSTRUCTION PROJECTS	20,868.00
66	CAPITAL PROJECTS LEVY	260,949.43
		\$ 7,908,465.04
	SALARIES	\$ 5,715,586.51
	TOTAL	<u>\$ 13,624,051.55</u>



Jessica Hulitt

April 6, 2023
Date

SCHOOL BOARD
MINNETONKA I.S.D. #276
5621 County Rd. 101
Minnetonka, MN
Community Room

Board Agenda Item IX. d.

TITLE: Recommended Personnel Items

DATE: April 13, 2023

BACKGROUND: Under the authorization of district policy, and the terms and conditions of the collective bargaining agreements between the Minnetonka Public Schools and employee groups recognized under Minnesota law, the executive director for human resources makes recommendations for employment, leaves, employee status changes, and resignations or release from contracts.

Those recommendations of a routine nature are attached in summary fashion. This section includes routine changes affecting an employee under the terms and conditions of the collective bargaining agreements, and new hires that occur between board meetings or are scheduled for the future.

State law requires that the School Board formally approve all personnel actions. At the time of hiring, employees are told that the administration formally recommends employment, and that the employment action is finalized only after Board action. On these routine matters, however, the administration may initiate the change prior to formal Board action in order to provide continuity of service to students.

Personnel changes of an exceptional nature requiring the interpretation of other district policies or laws are marked with an asterisk on the summary page, and have a separate explanation. In these cases, the administration does not take action until after Board action.

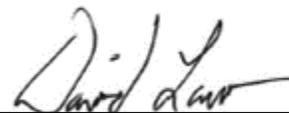
FUTURE ACTION/RECOMMENDATION:

The administration recommends approval of all attached personnel changes.

Submitted by:

Concurrence by:





Anjie Flowers
Executive Director of Human Resources

David Law
Superintendent

RECOMMENDED PERSONNEL ITEMS

I. INSTRUCTION

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
KOHLER, AMY	ECSE, 1.0 FTE, MCEC	4/17/23-6/9/23	\$14,223.55
LECY, SHANNA	DIRECTOR OF SPECIAL EDUCATION, 1.0 FTE, DSC	7/1/23	\$139,317
RUTHERFORD, ALYSSA	TEACHER-LITERACY COORDINATOR, 1.0 FTE, DISTRICT	4/10/23	\$22,335.26

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
BEJARANO, NEHIL	ELEM SPANISH IMMERSION TEACHER ON SABBATICAL, 1.0 FTE, MWTA	2/28/23	RESIGNATION
BEMAN, LEAH	SPECIAL ED, 1.0 FTE, SH	6/9/23	RESIGNATION
BUSHNELL, DEBORAH	KINDERGARTEN SPANISH IMMERSION, 1.0 FTE, MWTA	6/9/23	RESIGNATION
GLOVER, JAMIE	SCHOOL PSYCHOLOGIST, 1.0 FTE, MWTA	6/9/23	RESIGNATION
HAUG, MEGAN	GRADES 4/5 SUPPORT TEACHER, 1.0 FTE, DH	6/9/23	RESIGNATION
JOHNSON, REBECCA	KINDERGARTEN, 1.0 FTE, EXC	6/9/23	RETIREMENT
OLSEN, LAUREN	FACS, 1.0 FTE, MHS	6/30/23	TERMINATION
REINHILLER, GREG	SCIENCE, 1.0 FTE, MME	6/9/23	RESIGNATION
VON RUDEN, PAULINE	SCIENCE, 1.0 FTE, MHS	11/10/23	RETIREMENT
ZARUBA, THOMAS	SCIENCE, 1.0 FTE, MHS	6/9/23	RETIREMENT

LEAVES	ASSIGNMENT	EFFECTIVE	REASON
BERNARD, BRETT	GRADE 5, 1.0 FTE, GR	3/20/23-4/14/23	MEDICAL
COIL, HANNAH	NURSE, 1.0 FTE, MME	10/21/22-6/13/23	CHILD REARING
ERBISCH, PAULA	COUNSELOR, 1.0 FTE, MMW	4/27/23-5/18/23	MEDICAL
FARNUM, ELIZABETH	SPEECH LANG PATH, 0.75 FTE, GR/MCEC	5/8/23-6/9/23	MEDICAL
KAN, ELIZABETH	SCIENCE, 1.0 FTE, MME	3/20/23-6/9/23	FAMILY
PAUTLER, ANDREA	ART, 1.0 FTE, MMW/TONKA ONLINE	3/15/23-6/9/23	MEDICAL
TEAL, JENNIFER	GRADE 4, 1.0 FTE, CS	3/21/23-6/9/23	CHILD REARING
WEDIN, ANNMARIE	ART, 1.0 FTE, MHS	2/21/23-5/12/23	CHILD REARING
2023-24 LEAVE OF ABSENCES:			
BATTERMAN, KATE	BUSINESS ED, 0.6 FTE, MHS – REQUESTING 0.4 FTE LOA	2023-24	PERSONAL
BORGENDALE, MICHAEL	GRADE 5, 1.0 FTE, DH – REQUESTING 1.0 FTE LOA	2023-24	PERSONAL
CAMPBELL, SUSAN	FRENCH, 0.8 FTE, MHS – REQUESTING 0.2 FTE LOA	2023-24	PERSONAL
CERRITOS, SOFIA	KINDERGARTEN SPANISH IMMERSION, 1.0 FTE, MWTA-REQUESTING 1.0 SABB.	2023-24	SABBATICAL
DASOVICH, LEAH	LANGUAGE ARTS, 1.0 FTE, MHS – REQUESTING 1.0 FTE LOA	2023-24	PERSONAL
GOLL, ELSE	MATH, 1.0 FTE, MME – REQUESTING 1.0 FTE LOA	2023-24	PERSONAL
HOPPMANN, JANA	SOCIAL STUDIES, 0.8 FTE, MHS – REQUESTING 0.2 FTE LOA	2023-24	PERSONAL
IRVIN, TRISHA	SOCIAL STUDIES, 0.6 FTE, MHS – REQUESTING 0.4 FTE LOA	2023-24	PERSONAL
LATTERELL, CLARE	LANGUAGE ARTS, 0.8 FTE, MMW – REQUESTING 0.2 FTE LOA	2023-24	CHILD REARING
LEISMAN, KATHLEEN	SOCIAL WORKER, 1.0 FTE, MHS – REQUESTING 1.0 FTE LOA	2023-26 – 3 YEARS	TRA EXTENDED LOA
LICHTY, MATTHEW	COUNSELOR, 0.8 FTE, MME/NON-PUBLICS – REQUESTING 0.2 FTE LOA	2023-24	PERSONAL
LIM, MELLISA	SPANISH IMMERSION, 1.0 FTE, MMW – REQUESTING 1.0 FTE LOA	2023-24	PERSONAL
LOERA, HANNAH	GRADE 1 SPANISH IMMERSION, 1.0 FTE, DH – REQUESTING 1.0 FTE LOA	2023-24	PERSONAL
LOLICH, STEPHANIE	BUSINESS ED, 0.8 FTE, MHS – REQUESTING 0.2 FTE LOA	2023-24	PERSONAL
LUNDEEN, ABBY	GR. 6 HEALTH, 0.8 FTE, MME – REQUESTING 0.2 FTE LOA	2023-24	CHILD REARING
MEYEN, JESSE	GRADE 6, 1.0 FTE, MMW – REQUESTING 1.0 FTE LOA	2023-24	PERSONAL
MUELLER, STEPHANIE	GRADE 5 SPANISH IMMERSION, 1.0 FTE, MWTA	8/29/23-11/9/23	CHILD REARING
NELSON, JESSE	PHY ED, 1.0 FTE, MMW – REQUESTING 1.0 FTE LOA	2023-24	PERSONAL
PATRICK, LISA	SCIENCE, 0.4 FTE, MHS – REQUESTING 0.6 FTE LOA	2023-24	PERSONAL
SCHWARTZ, ALEESHA	ECSE, 0.8 FTE, MCEC – REQUESTING 0.2 FTE LOA	2023-24	PERSONAL
SPAULDING, JENNA	MATH, 1.0 FTE, MME – REQUESTING 1.0 FTE LOA	2023-24	PERSONAL
STRONG HIESERICH, ANNE	MATH, 1.0 FTE, MMW – REQUESTING 1.0 FTE LOA	2023-24	PERSONAL
SWEDLUND, SARAH	FACS, 0.55 FTE, MMW – REQUESTING 0.05 FTE LOA	2023-24	PERSONAL
WARREN, CAITLYN	SPECIAL ED, 1.0 FTE, MWTA – REQUESTING 1.0 FTE LOA	2023-24	PERSONAL
WANGEN, GABRIELLE	LANGUAGE ARTS, 1.0 FTE, MHS – REQUESTING 1.0 FTE LOA	2023-24	CHILD REARING
WILDER, MANDIE	FACS, 0.8 FTE, MHS – REQUESTING 0.2 FTE LOA	2023-24	PROFESSIONAL GROWTH
WILSON, BRIANA	SPANISH, 0.6 FTE, MHS – REQUESTING 0.4 FTE LOA	2023-24	PERSONAL
WOJCIECHOWSKI, NORA	LANGUAGE ARTS, 0.8 FTE, MME – REQUESTING 0.2 FTE LOA	2023-24	PERSONAL

2023-24 JOB SHARE REQUESTS:			
NAGEL, KATHLEEN	READY START KINDER, 0.5 FTE, DH – REQUESTING 0.5 FTE JOB SHARE	2023-24	JOB SHARE
RENZ, ELIZABETH	GRADE 2, 0.5 FTE, DH – REQUESTING 0.5 FTE JOB SHARE	2023-24	JOB SHARE
BAILEY, NICOLE	GRADE 2, 0.5 FTE, DH – REQUESTING 0.5 FTE JOB SHARE	2023-24	JOB SHARE

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
ANTONSEN, JULIA BRADLEY, KAYLA FLICEK, LAURA FRANK, BRENT GERLING, LOUISA GOLDEN, DANIELLE HARRINGTON, LINDA HEALY, BRENNA JOHNSON, KEELY LANDT, SARAH LAVOLD, CAROLYN PANKOFF, JANI SCHOENEGERGER, ANNA VON RUDEN, PAULINE	RSK, 1.0 FTE, GR ART LTS, 1.0 FTE, EXC, DATES: 1/9/23-3/31/23 GRADE 3 SPANISH IMMERSION, 1.0 FTE, GR GRADE 5, 1.0 FTE, GR KINDERGARTEN, 1.0 FTE, EXC RESERVE TEACHER HEALTH, 0.2 FTE, TONKA ONLINE, DATES: 11/1/22-1/27/23 STUDY SKILLS, 0.3 FTE, MME, DATES: 11/1/22-6/9/23 NURSE LTS, 8 HRS/DAY, MME, DATES: 11/21/22-3/6/23 SPECIAL ED PRGM TEACHER, 1.0 FTE, SH RESERVE TEACHER CLASS C SPEC ED PARA, 15 HRS/WK, MMW CLASS D STUDY LUNCH PARA, 20 HRS/WK, MMW SPECIAL ED, 1.0 FTE, MHS SCIENCE TEACHER, 1.0 FTE, MME SCIENCE TEACHER, 1.0 FTE, MHS	2023-24 4/10/23-6/9/23 2023-24 2023-24 2023-24 3/16/23-6/9/23 3/6/23-6/9/23 11/21/22-6/13/23 2023-24 3/6/23-6/9/23 3/20/23-6/9/23 2023-24 2023-24 8/29/23-11/9/23	KINDERGARTEN, 1.0 FTE, EXC ART LTS, 1.0 FTE, MMW/TONKA ONLINE GRADE 5 SPANISH IMMERSION, 1.0 FTE, CS TEACHER INSTRUCTIONAL COACH, 1.0 FTE, DISTRICT-WIDE KINDERGARTEN, 1.0 FTE, GR GRADE 4 LTS TEACHER, 1.0 FTE, CS SPECIAL ED LTS TEACHER, 0.8 FTE, MME STUDY SKILLS TEACHER, 0.2 FTE, MME NURSE LTS, 8 HRS/DAY, MME SPECIAL ED RESOURCE TEACHER, 1.0 FTE, CS ELEM SPANISH IMM FLOAT TEMP TEACHER, 1.0 FTE, GR GRADE 6 LTS TEACHER, 1.0 FTE, MME SPEC ED BEHAVIOR STRATEGIST, 1.0 FTE, DISTRICT-WIDE TEACHER INSTRUCTIONAL COACH, 1.0 FTE, DISTRICT-WIDE BUILDING ITINERANT TEACHER, 1.0 FTE, MHS

II. BUSINESS AND OTHER NON-INSTRUCTIONAL SERVICES

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
BILLMEIER, CONNIE GREENE, CATHERINE HERDLE, MIKAYA KRAMER, ASHLEY MALLICK, ANITA OLSON, BROOKE REINBOLDT, JACOB SWERDLICK, ZOE	CLASS D SPECIAL ED/BUS/TRAFFIC PARA, 6 HRS 50 MIN/DAY, SH EXPLORERS CLUB BEHAVIOR ASST, 7 HRS/WK, EXC EXPLORERS CLUB PRGM ASST, 9 HRS/WK, MWTA EXPLORERS CLUB PRGM AIDE, 9 HRS/WK, CS EXPLORERS CLUB PRGM ASST, 15 HRS/WK, CS SWIM INSTRUCTOR, 15 HRS/WK, AQUATICS EXPLORERS CLUB SITE SUPVR, 40 HRS/WK, MWTA EXPLORERS CLUB PRGM ASST, 12 HRS/WK, CS	3/6/23 3/21/23 3/20/23 3/21/23 3/13/23 3/1/23 3/27/23 2/27/23	\$22.19/HR \$19.50/HR \$17.00/HR \$15.00/HR \$17.34/HR \$14.00/HR \$24.00/HR \$17.00/HR

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
EISCHENS, JODY FENSKE, JASON FLAHERTY, LYNN FRANZEN SMITH, LAURA FREIRE, MARISTELA GORDON, NICOLE HELMKEN, KAY KANE, ALYSSA KELLER, PETER MEHUS, RONALD NEMITZ, CAROL OWEN, CRAIG SCHMIDT, APRIL STAUBER, CHARLES VEGA, ALICIA WEIGEL, KEVIN	CLASS B SUPVRY PARA, 15 MIN/DAY, MMW CLASS D SPEC ED PARA, 6.5 HRS/DAY, MMW CLASS B SUPVRY PARA, 15 MIN/DAY, MMW CLASS D SWIM/PHY ED PARA, 6.5 HRS/DAY, MMW CLASS B CONF KIDS PARA, 30 MIN/DAY, MWTA CLASS D READING SUPPT & BUS/TRAFFIC PARA, 7 HRS/DAY, MWTA CLASS B MTKA PRESCHOOL PARA, 6 HRS/DAY, MCEC CLASS D SPEC ED PARA, 6.5 HRS/DAY, DH CLASS D ECSE PARA, 10.5 HRS/WK, MCEC CLASS C RSK PARA, 6.5 HRS/DAY, GR CLASS D SPEC ED PARA, 6.5 HRS/DAY, MMW CLASS C ACADEMIC STUD SUPPT PARA, 6.5 HRS/DAY, MWTA CARPENTER FOREMAN, 8 HRS/DAY, BUILDINGS AND GROUNDS CLASS D SPEC ED PARA, 6 HRS/DAY, SH GROUNDS SPECIALIST, 8 HRS/DAY, BUILDINGS & GROUNDS CLASS D SPEC ED/BUS/TRAFFIC PARA, 7 HRS 10 MIN/DAY, GR CLASS D SPEC ED PARA, 6 HRS/DAY, SAIL LEVEL III EXPLORERS CLUB OFFICE ASST, 20 HRS/WK, MCEC CUSTODIAN, 8 HRS/DAY, SH	6/8/23 6/8/23 6/8/23 5/31/23 6/8/23 6/8/23 3/5/23 3/13/23 3/10/23 5/31/23 6/8/23 7/3/23 3/30/23 3/26/23 3/31/23 3/17/23	RETIREMENT RESIGNATION RETIREMENT RETIREMENT RESIGNATION RESIGNATION PASSED AWAY TERMINATION RETIREMENT RETIREMENT RETIREMENT RESIGNATION RESIGNATION RESIGNATION RESIGNATION

LEAVES	ASSIGNMENT	EFFECTIVE	REASON
BRIX, MACALL GUSE, TATJANA GUSTAFSON, ROBIN MAKINEN, CHANTANA	EXPLORERS CLUB SITE SUPVR, 8 HRS/DAY, GR EXPLORERS CLUB LEAD, 30 HRS/WK, DH CLASS A LR/PG PARA, 10 HRS/WK, SH CLASS D SPEC ED PARA, 26 HRS/WK, SH CLASS D SPEC ED PARA, 6.5 HRS/DAY, EXC	5/15/23-8/7/23 6/12/23-9/1/23 2/27/23-3/19/23 4/10/23-5/5/23	CHILD REARING FMLA PERSONAL MEDICAL

CHANGES	STATUS	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
ADAMEK, RACHEL ANDERSON, MARY ANDREE, TREVOR BANASHAK, EMMA BEARG, JOHN BRANSON, DEVAN CAMP, MARIE HAWKS, TARA HUTTON, JAMES KEMNITZ, JENNIFER MCCLELLAN, RENEE NICHOLSON, LAURA RADDE, DIANE SCHWEIGER, CHRISTIE SPOT, ANNE WALSTROM, MARY ANN ZABILLA, CYNTHIA ZABILLA, CYNTHIA		RESERVE TEACHER/PARA SUB COOK, 6 HRS/DAY, MMW CUSTODIAN, 8 HRS/DAY, DH RESERVE TEACHER EXPLORERS CLUB LEAD, 15 HRS/WK, DH EXPLORERS CLUB PRGM LEADER, 35 HRS/WK, DH COOK HELPER, 4 HRS/DAY, MME RESERVE TEACHER/PARA SUB CUSTODIAN, 8 HRS/DAY, SH COOK HELPER, 4 HRS/DAY, MMW CLASS D SWIM/PHY ED PARA, 7.25 HRS/WK, MME COOK HELPER, 4 HRS/DAY, MME COOK HELPER, 4 HRS/DAY, GR COOK HELPER 4 HRS/DAY, EXC CLASS C CLRM, BUS/TRAFFIC PARA, 7 HRS 5 MIN/DAY, MWTA COOK HELPER, 4 HRS/DAY, MWTA CLASS B STUDENT SUPVRY PARA, 7 HRS/DAY, MME CLASS B STUDENT SUPVRY PARA, 1.5 HRS/DAY, MME CLASS D SPEC ED PARA, 5.5 HRS/DAY, MME	2/27/23 4/10/23 4/4/23 3/20/23- 6/8/23 3/14/23 4/10/23 4/10/23 2/27/23 3/27/23 4/10/23 3/7/23 4/10/23 4/10/23 3/13/23 4/10/23 4/10/23 3/6/23 4/10/23	CLASS C CLRM TEMP PARA, 6 HRS/DAY, DH COOK, 6.5 HRS/DAY, MMW CUSTODIAN, 8 HRS/DAY, SH CLASS C STUDY LUNCH TEMP PARA, 4 HRS/DAY, MMW CLASS D SPEC ED TEMP PARA, 2 HRS/DAY, MMW ADD: CLASS A LR/PG PARA, 3 HRS/DAY, DH ADD: CLASS A LR/PG PARA, 4 HRS/WK, DH COOK HELPER, 6 HRS/DAY, MME CLASS D SPEC ED PARA, 6 HRS/DAY, EXC CUSTODIAN, 8 HRS/DAY, MHS COOK HELPER, 6 HRS/DAY, MMW ADD: LIFEGUARD SERVICES PRGM COORD, AS NEEDED, AQUATICS (WILL WORK ASSIGNMENT FT IN SUMMERS) COOK HELPER, 6 HRS/DAY, MME COOK HELPER, 6 HRS/DAY, GR CLASS A LR/PG PARA, 2 HRS/DAY, EXC CLASS D SPEC ED PARA, 4 HRS/DAY, EXC CLASS C ACADEMIC STUD SUPPT, BUS/TRAFFIC PARA, 7 HRS 5 MIN/DAY, MWTA COOK HELPER, 5 HRS/DAY, MWTA CLASS B STUDENT SUPVRY PARA, 1.5 HRS/DAY, MME CLASS D SPEC ED PARA, 5.5 HRS/DAY, MME CLASS B STUDENT SUPVRY PARA, 1.5 HRS/DAY, MME CLASS D SPEC ED PARA, 6.5 HRS/DAY, MME

III. IN-DISTRICT APPOINTMENTS

APPOINTMENT	ASSIGNMENT	BUILDING	EFFECTIVE	SALARY
ABELSEN, MARK	DRAMA-SPRING MUSICAL VOICE DIRECTOR	MHS	2/23-5/23	\$4,537
ABELSEN, MARK	DRAMA-SPRING MUSICAL PIT DIRECTOR4	MHS	2/23-5/23	\$4,537
ADAMS, TARYN	ADAPTED FLOOR HOCKEY CI ASST COACH	MHS	12/14/22-3/18/23	\$574.66
ANDRUSKIEWICZ, TONYA	ADAPTED FLOOR HOCKEY CI HEAD COACH	MHS	12/14/22-3/18/23	\$3,450
ANDRUSKIEWICZ, TONYA	GIRLS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,729
BARKER, ALEX	BOYS TENNIS HEAD COACH	MMW	3/27/23-5/26/23	\$3,256
BARTHELEMY, TYLER	SPEECH TEAM C0-HEAD ADVISOR	MHS	12/22-4/23	\$2,841.50
BELL, JASON	BOYS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,848
BIELSKI, SARAH	BOYS SWIM AND DIVE ASST COACH	MHS	11/28/22-3/4/23	\$4,612
BUSS, JENNA	GIRLS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,729
CARLSON, JOE	BOYS GOLF HEAD COACH	MHS	3/20/23-6/14/23	\$5,662
DESAI, ABIGAIL	MCE GYMNASTICS COACH	MHS	3/25/23	\$19.99/HR
DULANEY, CHRISTIAN	WRESTLING ASST COACH	MHS	1/23-3/4/23	\$2,306
ESCH, MARK	SPRING WEIGHT ROOM SUPVR	MHS	4/3/23-6/9/23	\$6,359.50
FINCH, JAMES	BOYS TRACK AND FIELD HEAD COACH	MHS	3/13/23-6/10/23	\$6,642
FLATNESS, SYDNEY	BOYS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$2,000
GARTNER, DAVID	BOYS/GIRLS ALPINE SKI HEAD COACH	MHS	11/14/22-2/15/23	\$7,245
GARTNER, MARLEE	ALPINE SKI HEAD COACH	MHS	11/14/22-2/15/23	\$4,024
GARTNER, PIPER	ALPINE SKI ASST COACH	MHS	11/14/22-2/15/23	\$3,907
GEHRMAN, KRISTINE	GIRLS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$2,908.60
GONDECK-BECKER, DAVID	BOYS TRACK AND FIELD ASST COACH	MMW	3/27/23-5/26/23	\$3,119
GOODSPEED-GROSS, JERI	GIRLS TRACK AND FIELD ASST COACH	MMW	3/27/23-5/26/23	\$3,119
HALL, JACK	BOYS TENNIS ASST COACH	MMW	3/27/23-5/26/23	\$2,559
HANSON, RACHEL	BOYS TRACK AND FIELD ASST COACH	MME	3/27/23-5/25/23	\$3,000
HEGNA, KINSEY	CI ADAPTED SOFTBALL HEAD COACH	MHS	3/13/23-6/3/23	\$2,858

HOEHNE, KIM	GIRLS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,848
HOWARD, ANDREW	GOLF ASST COACH	MMW	3/27/23-5/26/23	\$2,442
HUMASON, NATHAN	FACILITY MGR-MAM CONCERT	ARTSCTR	3/29/23	\$180
HUMASON, NATHAN	FACILITY MGR-AMP DANCE	ARTSCTR	3/22/23	\$900
HURRELBRINK, DUNCAN	ALPINE SKI ASST COACH	MHS	1/23-2/15/23	\$4,024
JOHNSON, TERESA	SOFTBALL ASST COACH	MHS	3/13/23-6/9/23	\$4,848
KARON, ISMAIL	BOYS TRACK AND FIELD ASST COACH	MME	3/27/23-5/25/23	\$3,119
KEOGH, JESSICA	CI ADAPTED SOFTBALL ASST COACH	MHS	3/13/23-6/3/23	\$2,229
KOKESH, TIM	BOYS TENNIS ASST COACH	MME	3/27/23-5/25/23	\$2,678
KYLLO BECHER, SARAH	GIRLS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,848
LACASSE, RYAN	FOOTBALL EQUIPMENT MGR	MHS	8/15/22-11/26/22	\$1,205.92
LARSON, KRISTA	GIRLS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,848
LEBLANC, LEEANN	GIRLS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,729
LIVORSI, ANTHONY	BASEBALL ASST COACH	MHS	3/20/23-6/17/23	\$2,522.81
LOVE, GINAYA	MCE GYMNASTICS STUDENT COACH	MHS	3/25/23	\$15.84/HR
MARTINSON, SARA	GIRLS GOLF HEAD COACH	MHS	3/20/23-6/14/23	\$5,662
MELZ, BAILEY	BASEBALL ASST COACH	MHS	3/20/23-6/17/23	\$2,500
MIDTHUN, STEVE	BOYS/GIRLS ALPINE SKI ASST COACH	MHS	11/14/22-2/15/23	\$4,143
MONTPLAISIR, MATTHEW	BOYS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$3,459
MOON, TAYLOR	WINTER STRENGTH AND CONDITIONING COACH	MHS	11/28/22-2/26/23	\$6,247
MOON, TAYLOR	SPRING STRENGTH AND CONDITIONING COACH	MHS	2/27/23-6/11/23	\$6,247
MOORE, MICAYLA	SOFTBALL ASST COACH	MHS	3/13/23-6/9/23	\$2,364.50
MURPHY, DAN	BOYS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,612
MYERS, CHRISTINE	GIRLS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,612
NELSON, DEREK	BASEBALL ASST COACH	MHS	3/20/23-6/17/23	\$1,800
OLSON, STACIE	SOFTBALL ASST COACH	MHS	3/13/23-6/9/23	\$4,848
PEARCE, JENNIFER	GIRLS TRACK AND FIELD ASST COACH	MMW	3/27/23-5/26/23	\$2,883
RASMUSSEN METZGER, KELLI	GIRLS TRACK AND FIELD HEAD COACH	MME	3/27/23-5/25/23	\$4,080
REIMER-MORGAN, JANE	GIRLS TRACK AND FIELD HEAD COACH	MHS	3/13/23-6/10/23	\$6,642
RENFROE, ALLISON	SOFTBALL ASST COACH	MHS	3/13/23-6/9/23	\$2,306
RENLUND, JEFF	BOYS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,848
ROBINS, DAVID	BASEBALL ASST COACH	MHS	3/20/23-6/17/23	\$1,800
SARTOR, MEGAN	SOFTBALL ASST COACH	MHS	3/13/23-6/9/23	\$3,844
SIEGEL, HOWARD	BOYS TENNIS HEAD COACH	MHS	3/27/23-6/6/23	\$5,662
SKALA, ELLEN	ADAPTED FLOOR HOCKEY CI ASST COACH	MHS	1/23-3/18/23	\$2,587
STEFFEN, JOHN	BOYS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,848
STEPHAN, JOSH	GIRLS TRACK AND FIELD HEAD COACH	MMW	3/20/23-5/26/23	\$3,961
STILES, TOM	CROSS COUNTRY SKI ASST COACH	MME	1/4/21-2/27/21	\$2,546
STOCK, JESSICA	GIRLS TRACK AND FIELD ASST COACH	MME	3/27/23-5/25/23	\$3,119
SWEENEY, JONATHAN	BOYS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$2,000
TESDAHL, BRYCE	SPRING STRENGTH TRAINING/WEIGHT ROOM SUPVR	MHS	3/27/23-6/4/23	\$2,600
THOMASSON, REBEKAH	GIRLS TRACK AND FIELD ASST COACH	MMW	3/27/23-5/26/23	\$2,883
TWENGE, PAUL	BASEBALL HEAD COACH	MHS	3/20/23-6/17/23	\$6,642
WACHTER, JANET	PIANO ACCOMPANIST	GROV	3/30/23	\$32.50/HR
WAGNER, JOSH	BOYS TRACK AND FIELD ASST COACH	MHS	3/13/23-6/10/23	\$4,729
WHEATON, MARK	BOYS TENNIS ASST COACH	MHS	3/27/23-6/6/23	\$1,500
WITHERS, GERALD	BASEBALL ASST COACH	MHS	3/20/23-6/17/23	\$1,800
WOODRUFF, REILLY	BOYS TENNIS ASST COACH	MMW	3/27/23-5/26/23	\$2,559

**School Board
Minnetonka ISD #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda IX. e

Title: Gifts and Donations

Date: April 13, 2023

EXECUTIVE SUMMARY:

In accordance with Minnetonka School District Policy #706, the Minnetonka School District encourages gifts and donations to enhance quality education to both students and residents. The School Board makes the final determination on the acceptability of a gift or donation. All gifts and donations become District No. 276 property under the complete authority of the Minnetonka School Board.

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Deephaven Elementary School Principal Discretionary Fund:

Target c/o CyberGrants, LLC \$50.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnewashta Elementary School Principal Discretionary Fund:

The Blackbaud Giving Fund \$60.00

RECOMMENDATION: That the School Board accepts the following donations to be placed in the Scenic Heights Elementary School Principal Discretionary Fund:

The Rickenbach Family \$25.43

RECOMMENDATION: That the School Board accepts the following donations to be placed in the Minnetonka Schools Parenting with A Purpose Speaker Series Fund:

Deephaven Elementary PTA \$500.00
Excelsior Elementary PTO \$500.00
Minnetonka Middle School West PTO \$500.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Community Education Project SOAR Programming Fund:

Ronald & Sharon Hick \$340.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Senior Scholarship Fund:

Kopp Family Foundation \$4000.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Clear Springs Elementary School Principal Discretionary Fund:

American Online Giving Foundation \$48.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Middle School East Principal Discretionary Fund:

General Mills Box Tops \$59.80

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Middle School West Principal Discretionary Fund:

The Blackbaud Giving Fund \$11.20

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Groveland Elementary School Principal Discretionary Fund (staff lounge microwave):

Groveland Elementary PTO \$126.99

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Heart Week Fund:

Building Disciples \$100.00

RECOMMENDATION: That the School Board accepts the following donations to be placed in the Minnetonka High School Robotics Team Fund & Program:

JEM Technical Marketing \$500.00
TEL FSI, Inc \$1500.00
Sandra & Steve Olson Trailer

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School International Studies Scholarship Fund:

Minnetonka Public Schools Foundation \$1500.00

RECOMMENDATION: That the School Board accepts the following donations to be placed in the Minnetonka High School Seniors Serve Program Fund:

Seacole-CRC, LLC \$250.00
Rotary Club of Minnetonka Foundation \$600.00
Optimist Club of Glen Lake \$750.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Middle School East Principal Discretionary Fund:

The Blackbaud Giving Fund \$37.50

RECOMMENDATION: That the School Board accepts donations from the Minnetonka Skippers Booster Club for the following clubs:

MHS Astronomy Club	\$250.00
MHS FCA Club	\$250.00
MHS Girls United Club	\$250.00
MHS Film Club	\$250.00
MHS Pickleball Club	\$250.00
MHS Voice in Sports Club	\$250.00
MHS Natural Resources Club	\$250.00
MHS Girls Golf Club	\$250.00
MHS Current Events Club	\$250.00
MHS Coffeeshouse Club	\$250.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Mark Allen Streeter Scholarship Fund:

Mark Allen Streeter Foundation \$1286.75

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Middle School West Student Needs Fund:

Kopp Family Foundation \$1300.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Middle School West Holocaust Education Program Fund:

Minneapolis Jewish Federation \$1000.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnewashta Elementary School Field Trip & Enrichment Funds:

Minnewashta Elementary PTO \$9668.37

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Athletic Funds for Assistant Skipperette Coach Pay:

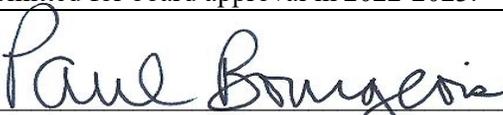
Skipperettes Booster Club \$4614.06

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Gymnastics Apparel Fund:

TAGA/MHS Gymnastics Booster Club	\$1836.34
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TOTAL GIFTS AND DONATIONS FOR 2022-2023* = **\$504,886.17**

*Total amount reflects gifts & donations submitted for board approval in 2022-2023.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

CONSENT

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item IX. f

Title: Electronic Fund Transfers

Date: April 13, 2023

EXECUTIVE SUMMARY:

Minnesota Statute 471.38 requires that a list of electronic fund transfers be submitted to the School Board each month for approval.

RECOMMENDATION:

It is recommended that the School Board approve the attached automatic withdrawals and investments from the General Fund for February 2023.

Submitted by: _____

Paul Bourgeois

Paul Bourgeois, Executive Director of Finance & Operations

February 2023 FROM GENERAL FUND				
DATE	PAYEE			AMOUNT
2/3/2023	AP Payment			464,913.18
2/3/2023	Wex			14,498.02
2/6/2023	Claims Health Partners			221,753.00
2/6/2023	Delta Dental			27,260.06
2/7/2023	Payroll			2,792,005.19
2/10/2023	AP Payment			109,531.02
2/10/2023	Wex			18,853.62
2/13/2023	Claims Health Partners			384,721.39
2/13/2023	Delta Dental			28,448.30
2/15/2023	Solutran Healthy Savings			4,239.06
2/17/2023	AP Payment			565,573.36
2/17/2023	Further			38.80
2/17/2023	Wex			28,815.72
2/21/2023	Claims Health Partners			141,957.72
2/21/2023	Delta Dental			18,910.39
2/21/2023	Payroll			2,925,745.82
2/22/2023	International Studies Travel With			7,114.00
2/22/2023	Delta Dental			6,753.25
2/24/2023	AP Payment			247,926.48
2/24/2023	Wex			22,170.47
2/24/2023	Wex Admin Fee			4,039.00
2/27/2023	Claims Health Partners			281,030.39
2/27/2023	Delta Dental			29,052.81
2/27/2023	Health Partners Admin Fee			74,491.34
2/28/2023	International Studies Webster Athens			6,645.60
2/28/2023	Wex			12,348.44
Feb	Postage Charges			2,804.00
Feb	Art Center CC Processing Fees			1,331.26
Feb	Mtka Webstore CC Processing Fees			22,310.45
Feb	Athletic CC Processing Fees			1,128.02
Feb	MCEC Credit Card Processing Fees			23,914.98
Feb	Bank Monthly Service Charge			984.55
				\$ 8,491,309.69
February				
INVESTMENT		MATURITY	INTEREST	ENDING
DESCRIPTION	BANK	DATE	RATE	BALANCE
Money Market	Alerus Bank ICS Savings	NA	1.50%	2,268,850.15
Money Market	MSDLAF+ Liquid Class	NA	4.51%	12,227,114.67
Money Market	MSDLAF+ MAX Class	NA	0.35%	-
Term	MSDLAF	NA	Var	47,683,090.04
CD	MSDLAF	NA	0.25%	-
Money Market	PMA IS	NA	4.50%	9,128,258.86
Term	PMA MN Trust Term Series	NA	0.00%	-
Municipal Bonds	Northland Securities	NA	1.52%	630,860.55
Various	Wells Fargo OPEB	NA	Var	14,960,351.06
				\$ 86,898,525.33

School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item IX. g

Title: Approval of Adjustments to Policy 440
Handbook for Aquatics Personnel (Lifeguard Services Wage Rates)

Date: April 13, 2023

OVERVIEW:

The District is recommending wage increases for lifeguard services employees covered by School Board Policy 440: Handbook for Minnetonka Community Education and Aquatics. The current wage structure is approved through June 30, 2023. However, we are recommending that the Board approves increases in lifeguard services pay rates effective May 1, 2023.

With the labor shortage and inflationary pressures on the District, we are facing challenges with recruiting these seasonal positions. The proposed rates put us in a better position to retain staff from last summer and attract more staff for this summer.

The lifeguard services positions are part of a revenue generating program for the District. We collect funds from contracting municipalities for lifeguarding services.

The administration is working on recommended changes for Policy 440 for 2023-2025, which we plan to bring to the Board for approval on June 1.

RECOMMENDATION/FUTURE DIRECTION:

That the School Board approve the attached recommended pay changes to lifeguard services employees covered by Policy 440 effective May 1, 2023.

Submitted by:



Anjie Flowers, Executive Director of Human Resources

Concurrence:



David Law, Superintendent

APPENDIX D: 2021-2023 MINNETONKA AQUATICS PAY SCHEDULES

LIFEGUARD SERVICES	CURRENT				RECOMMENDED ON 5/1/23			
	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>
Lifeguard	\$14.00	\$14.25	\$14.50	\$14.75	\$16.50	\$16.75	\$17.00	\$17.25
Lead Lifeguard	\$15.50	\$16.00	\$16.50	\$17.00	\$18.00	\$18.50	\$19.00	\$19.50
Beach Supervisor	\$17.50	\$18.00	\$18.50	\$19.00	\$20.00	\$20.50	\$21.00	\$21.50
Lifeguard Training Instructor & Coordinator	\$18.75	\$19.25	\$19.75	\$20.25	\$21.00	\$21.50	\$22.00	\$22.50
Beach Services Program Coordinator	\$18.75	\$19.25	\$19.75	\$20.25	\$21.00	\$21.50	\$22.00	\$22.50