

# Minnewashta Elementary PTO Meeting Minutes

## April 16, 2019

6:05 p.m. to 8:21 p.m.

**PTO Present:** Heidi Post, Vicki York, Andrea Bach, Cindy Address, Rachel Turnbull, Brandi Virgin, Barb Seifert, Kirsten Pederson, Nicki Gordon, Michelle Edstrom, Michelle Le, Tara Pitkin and Janene Murtha

**PTO ABSENT:** Melissa Uittenbogaard and Erin Marasco

*Heidi Post called the meeting to order at 6:05p.m.*

### I. Welcome and introductions, Heidi Post, President

- \* Heidi moved to approve the March 2019 minutes. Motion approved.
- \* April 18th there is a Teacher Grant Reception. Information about this event is posted on the Web.
- \* July 17th there will be Mid Summer Wine Night at 7pm. More info to come.
- \* We questioned if there is a budget for the 5th Grade Graduation. What to do for it? What are the t-shirt colors?
- \* Working on a template for permission slips for teacher outings.
- \* Proposed slate for 2019/20 Board members
- \*

President:	Heidi Post
Vice President:	Andrea Bach
Secretary:	Nicki Gordon
Treasurer:	Brandi Virgin, Gretchen Padget(To be confirmed)
Volunteer Coord:	Brittany Yamauchi
Fundraising:	Barb Seifert(Potential shadow)
At-Large:	Melissa Uittenbogaard, Rachel Turnbull

## II. Brandi Virgin, Treasurer, Treasurer's Report

### Administrative Updated

None

### Program Updates - March Transactions

#### Income

Birthday Books Income	\$ 140.00
Book Fair Income	\$ 1,676.00
Total Income	\$ 1,816.00

#### Expenses

Birthday Book Expense	\$ 14.43
Staff Appreciation	\$ 148.99
Imagination Fair	\$ 306.36
Other fees, (RevTrac, Intuit, Sign up Genius)	\$ 48.93
Total Expenses	\$ 518.77

## Minnewashta PTO Balance Sheet as of April 14, 2019

### **Assets**

#### Current Assets

##### Bank Accounts

Checking	\$ 0.00
Money Market	\$ 0.00
Wells Fargo Checking	\$ 63,645.75
Wells Fargo Savings	\$ 10,008.95
Total Bank Accounts	\$ 73,654.70

##### Other Current Assets

Uncategorized Assets	\$ 0.00
Total Other Current Assets	\$ 0.00

Total Current Assets	\$ 73,654.70
<b>Total Assets</b>	<b>\$ 73,654.70</b>

### **Liabilities and Equity**

Total Liabilities

Equity

Opening Balance Equity	\$24,796.87
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Retained Earnings	-2,930.16
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Net Income	\$51,787.99
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Total Equity	\$73,654.70
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<b>Total Liabilities and Equity</b>	<b>\$73,654.70</b>
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### **III. Secretary's Report, Vicki York**

All of the Thank you notes have been sent out and up to date. March Minutes posted to the website.

### **IV. Barb Siefert, Fundraising**

Barb wil kick off Corporate Sponsor fundraising for T-shirts for the Boosterthon.

### **V. Kirsten Pederson, 5th Grade Teacher**

Kirsten presented some information is reference to the Jeff Dayton 5th Grade song writing and performance.

- It cost \$7000 to secure this experience

Sources of Funding:

- PTO
- Grade Level Enrichment
- Fundraising
  - August Food Truck@ Kindergarten Meet your Teacher Picnic.
  - Chipotle Fundraiser Night
  - CD of performance
  - Free will donations
  - Field trip dollars (artist in residency)

The experience includes:

- 14 Bands - Able to mix students by Genre of music (Spanish and English separately)
- 7 Rehearsals; 50 min/session (containing 3 bands/session)
- Band name, song titles and writing ideas
- Parent volunteers assist with collaboration between students
- Practice, Practice, Practice
- Tonka Voice = Only rehearsal with full audience
- Concert performing in front of approximately 500 people

Poetry and Music connection:

- Writing to share message and theme
- Incorporating Poetry standards
- Awareness of audience
- Collaboration and agreement of band name, title and song text
- Close reading of text, editing for details
- Cadence, Rhythm and Crescendo
- Practice public speaking
- Polishing performance

## **VI. Sam McHugh and Evan Sullwold, 5th Grade Students**

They presented for Destination Imagination requesting the PTO help fund them in the Global Finals.

The team name is the Flaming Gamer Cats and below is some bullet points presented:

- The team competed in the Game On (fine Arts) challenge, using Ticket to Ride as the inspiration to write a script, wire LEDs for an oversized game board, build a large wooden train car and craft a performance
- They placed 1st at Regionals and 3rd at Affiliate, qualifying them to compete at The Global Finals in Kansas City, May 22-25
- Global Finals draw over 17,000 people from around the world. The kids will be directly competing against around 100 teams in the Elementary Fine Arts Challenge
- The cost of the competition (including entry fee, travel, food, lodging, and other expenses) is around \$11,000. The team has raised about \$1,500 through corporate sponsorship. The district superintendent also pledged to help with the entry fee.

The PTO has agreed to give up to \$850 from treasury and sponsor to school activity funds. The cost will be for the pop truck, \$350 and \$500 for t-shirts and trading pins.

## **VII. Michelle Le and Tara Pitkin, Yearbook**

- The Yearbook will go into print next week
- 5th grade winning drawing was chosen and will be printed on the first page
- Runner ups will be posted before the beginning of the 5th grade session
- Yearbooks will be delivered May 30th
- Personal pages need to be done by April 19th
- There is an app called Superslick that makes posting pictures to TreeRing much easier

## **VIII. Michelle Edstrom, Birthday Books**

### Birthday Book Program Update

- There have been 130 signups and 15 donations totaling \$2,185
- Spent \$1000 through Minnewashta Amazon Smile account
- The new model with 2 stations per month seem to be working well for the Media paras
- New sign up form and reporting tracking much easier

### Future consideration

- Donation and excess budget
- 19 remaining students to get book and Scholarship kids
- Last official station will be May 6th
- Theme for targeted books - non-fiction
- Kindergarten has the most kids enrolled in the program. 4th and 5th grade has the lowest.

## **IX. Janene Murtha, PTO liaison for MMW**

Her role is to:

- Inform us of relevant dates
- Help transition the 5th graders to Middle school

## **X. Andrea Bach, Vice President**

An Enrichment request was submitted by 2nd grade. They would like the remaining amount of \$512.00 divided evenly among the 7 classrooms to purchase books for their classroom libraries. The request was approved.

An Enrichment request was submitted by Phy Ed. They would like the remaining balance of the enrichment funds put in a trust to purchase a 2nd set of equipment for the gym. The foundation awarded the a grant but it is not enough for a set for each gym, so they are working on securing money for the 2nd set. This is the upper body strength equipment that is companion to the rock wall. The request was approved.

*Meeting adjourned at 8:21 p.m.*

*Respectfully submitted by Vicki York, Secretary*