



**Skippers Booster Club Meeting Minutes**  
**August 14<sup>th</sup>, 2018**  
**Caribou Minnetonka**

**Attendees:** Stacy Joslin, Traci Peterson, Carol Koyonen, Mary Rivers, Deb Hanson, Sue Cruikshank, Denise O'Callaghan-Cole, Lori Orman, Sani O'Brien, Stacia Christenson

**Call to Order:** Meeting was called to order by Traci Peterson at 5:40 p.m.

**Activities Distribution:** None

**Activities Director Report:** None

**Co-President's Report:**

- Quick introduction of board for new members
- 9<sup>th</sup> Grade Parent night is on August 29<sup>th</sup>, 2018
  - Speak for a few minutes about the Booster Club and fashion show
- All back to school information is now electronic
  - Will mail out member flyer to past members
  - Hand out member flyer at 9<sup>th</sup> grade parent meeting
  - Hand out to new MHS families at meeting
- Reminded board members to sign up/donate to allow your voting rights
- Homecoming parade boat is secured
  - Tattoos are ordered and available to hand out
  - Have generic signs made so they can be used year to year
  - Discussed selling merchandise at the parade, up for more discussion
- Permit request for upcoming meeting dates has been made, waiting for confirmation
- Stacy will send out the \$100 club letter to coaches and advisors
- Still looking to fill board positions
  - Spread the word
- Mary is continuing to check the P.O. Box
- Ted had \$4,000 allotted at the end of the 2017-2018 school year for a ticket booth
  - He is requesting that is now goes towards the turf project
    - District, Tonka United & community sponsors are all donating toward the \$700,00 project
    - It would be used for Soccer, Lacrosse, Football and Strength Training

**Vice President's Report:** None

## **Secretary's Report:**

- Lori motioned the approval of the June meeting minutes. Stacy seconded the motion. Board voted and motion carries. Minutes were approved.
- 2018-2019 meeting dates
  - 9/11, 10/09, 11/13, 01/08, 02/12, 03/12, 04/09, 05/14, 06/18

## **Treasurer's Report:**

- Distributed the Profit and Loss, bank reconciliation & transaction detail reports
- \$520 from tuxedo rentals for the senior party
  - Check came late so will be rolled into the 2019 senior party funds
- Traci signed a new SD3 tax exemption form for the senior party
  - Angie and Sani may print as needed
- Ordered laser checks for the senior party
  - Has some old checks that Mary will give to Christine
- Working on splitting accounting in Quick Books
  - Trying to start it as another company
  - Looking into if it effects tax
  - Working on final details on getting RevTrak split
- Getting tax information organized to file in September for November due date
- Mary will talk to Christine about cleaning up some specific fee questions

## **Communication's Report:**

- District didn't mail out a back to school packet, it is all online, looking into ways to distribute membership flyer
  - Hand out at the 9<sup>th</sup> grade parent meeting
  - Sue will email fall sport coaches and advisors promoting activity passes
  - Put on social media accounts before school starts
    - Include senior party and alumni accounts
  - Mail to past members
    - Will follow up with a mass email
- Nicholle picking up posters to be put up for back to school
- Email will go out to buildings promoting the teacher 20% off week
- Wil inform Gwynn in the activities office of dates store will be open
- Sept/Oct posters due by Thursday

## **Committee Reports:**

### **Booster Store:**

- Before School hours
  - Store will be open Wednesday from 11-2 for new MHS family orientation
  - Monday the 20<sup>th</sup> 10-12:30 for new teachers and 4-7 for sports
  - Monday the 27<sup>th</sup> will be the start of back to school store hours
- Tuesday the 21<sup>st</sup> is training for new store volunteers
- Store is ready! Cabinets are full and boxes are under counters and in the closet

### **Volunteer Coordinator:**

- Sign up genius for back to school filled up quickly
- Survey is on the 2<sup>nd</sup> store iPad if someone expresses an interest to volunteer
- Week 5, afternoon shift is still open
  - Considering using sign up genius to fill

### **Fundraising:**

- Evereve reached out to Traci to host another event at their store
  - Looking into an October date, possibly the 23<sup>rd</sup>
- Jennifer Fortner spoke on behalf of Sofia's Cookies as a possible fundraiser
  - Deephaven dad owned company
  - Custom canisters (labels for homecoming, hear week, finals, etc.)
  - Choice of cookies (chocolate chip, Oatmeal raisin, key lime pie or vanilla pecan) ,trail mix or fruit and nut mix
  - \$2.50 cost to us, we can sell at price we choose
  - No minimum order but ideally a case (32 cans)
  - Can have bank lids if requested
  - 8 Inch popcorn cans will be available in the fall
  - 6-7 business days for order turn around
  - 4 month shelf life
  - Discussed it may be best to do as a fundraiser instead of selling from store window

### **Senior Party**

- November 1<sup>st</sup>, is Parent's Night Out at Peak Travel
- Online auction will start three weeks before PNO, Monday to Monday
- Angie is working on the parent letter
- Would like to get the majority of fundraising done by January
- Meeting planned for the 3<sup>rd</sup> week of school to recruit volunteers and form committee's
- Angie redoing the website
  - Will promote sponsors
- Looking to have a big presence at Homecoming and other large school events to get the word out
- Looking into having discounts on party tickets if bought in advance

**Old Business:** None

**New Business:** : None

**Adjourn:** Meeting adjourned by Traci at 7:22 p.m.